



## Local Government Performance Assessment

Kiboga District

(Vote Code: 525)

Assessment	Scores
Accountability Requirements	100%
Crosscutting Performance Measures	66%
Educational Performance Measures	89%
Health Performance Measures	74%
Water Performance Measures	86%

Summary of requirements	Definition of compliance	Compliance justification	Compliant?
Annual performance contract			
<p>LG has submitted an annual performance contract of the forthcoming year by June 30 on the basis of the PFMAA and LG Budget guidelines for the coming financial year.</p>	<ul style="list-style-type: none"> <li>• From MoFPED's inventory/schedule of LG submissions of performance contracts, check dates of submission and issuance of receipts and:               <ul style="list-style-type: none"> <li>o If LG submitted before or by due date, then state 'compliant'</li> <li>o If LG had not submitted or submitted later than the due date, state 'non-compliant'</li> </ul> </li> <li>• From the Uganda budget website: <a href="http://www.budget.go.ug">www.budget.go.ug</a>, check and compare recorded date therein with date of LG submission to confirm.</li> </ul>	<p>Kiboga District Local Government submitted the annual performance contract on 22nd July 2019. This is within the adjusted deadline of 31st August 2019. Therefore, the LG is Compliant.</p>	Yes
Supporting Documents for the Budget required as per the PFMA are submitted and available			
<p>LG has submitted a Budget that includes a Procurement Plan for the forthcoming FY by 30th June (LG PPDA Regulations, 2006).</p>	<ul style="list-style-type: none"> <li>• From MoFPED's inventory of LG budget submissions, check whether:               <ul style="list-style-type: none"> <li>o The LG budget is accompanied by a Procurement Plan or not. If a LG submission includes a Procurement Plan, the LG is compliant; otherwise it is not compliant.</li> </ul> </li> </ul>	<p>The Local Government submitted the budget together with the Procurement Plan on 24th May 2019. Therefore, the LG is Compliant.</p>	Yes
Reporting: submission of annual and quarterly budget performance reports			
<p>LG has submitted the annual performance report for the previous FY on or before 31st July (as per LG Budget Preparation Guidelines for coming FY; PFMA Act, 2015)</p>	<p>From MoFPED's official record/inventory of LG submission of annual performance report submitted to MoFPED, check the date MoFPED received the annual performance report:</p> <ul style="list-style-type: none"> <li>• If LG submitted report to MoFPED in time, then it is compliant</li> <li>• If LG submitted late or did not submit, then it is not compliant</li> </ul>	<p>The annual performance report for the previous year was submitted on 31st July 2019. This is within the adjusted deadline of 31st August 2019. Therefore, the LG is Compliant.</p>	Yes

<p>LG has submitted the quarterly budget performance report for all the four quarters of the previous FY by end of the FY; PFMA Act, 2015).</p>	<p>From MoFPED's official record/ inventory of LG submission of quarterly reports submitted to MoFPED, check the date MoFPED received the quarterly performance reports:</p> <ul style="list-style-type: none"> <li>• If LG submitted all four reports to MoFPED of the previous FY by July 31, then it is compliant (timely submission of each quarterly report, is not an accountability requirement, but by end of the FY, all quarterly reports should be available).</li> <li>• If LG submitted late or did not submit at all, then it is not compliant.</li> </ul>	<p>The Local Government submitted quarterly and annual reports as follows:</p> <p>Quarter 1 on 22nd November 2018;</p> <p>Quarter 2 on 31st January 2019;</p> <p>Quarter 3 on 21st May 2019; and</p> <p>Quarter 4 on 31st July 2019.</p> <p>The LG submitted the 4th quarterly report (annual performance report) on 31st July 2019. This is within the adjusted deadline of 31st August 2019. Therefore, the LG is Compliant.</p>	<p>Yes</p>
<p>Audit</p>			
<p>The LG has provided information to the PS/ST on the status of implementation of Internal Auditor General and the Auditor General's findings for the previous financial year by end of February (PFMA s. 11 2g). This statement includes actions against all findings where the Internal Auditor and the Auditor General recommended the Accounting Officer to take action in lines with applicable laws.</p>	<p>From MoFPED's Inventory/record of LG submissions of statements entitled "Actions to Address Internal Auditor General's findings",</p> <p>Check:</p> <ul style="list-style-type: none"> <li>• If LG submitted a 'Response' (and provide details), then it is compliant</li> <li>• If LG did not submit a 'response', then it is non-compliant</li> <li>• If there is a response for all – LG is compliant</li> <li>• If there are partial or not all issues responded to – LG is not compliant.</li> </ul>	<p>The LG submitted status of implementation of Auditor General audit issues for the year 2017/18 on 22 March 2019 to PS/ST, ref KBG/AUD/251/1, letter signed by Chief Administration Officer dated March 18, 2019 addressed all the 5 audit issues.</p> <p>Also the LG submitted the status of implementation on Internal Audit Issues for the year 2017/18 to PS/ST on 18 February, 2019, on letter ref KBG/AUD/251/1 dated 15/1/2019 signed by the Chief Administrative Officer, which addressed all the 6 audit issues.</p> <p>Hence the LG was compliant having submitted the 2 responses before the deadline of April 30, 2019</p>	<p>Yes</p>
<p>The audit opinion of LG Financial Statement (issued in January) is not adverse or disclaimer.</p>		<p>The Auditor General report for the year 2018/19, Hoima Branch No. 45 Kiboga DLG has Unqualified Audit Opinion.</p>	<p>Yes</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<p>Evidence that a district/ municipality has:</p> <ul style="list-style-type: none"> <li>• A functional Physical Planning Committee in place that considers new investments on time: score 1.</li> </ul>	<p>Kiboga District LG has a functional Physical Planning Committee (PPC) that considers new investments on time. This was confirmed by minutes of the Physical Planning Committee dated 12th May 2019 under Min. No.04/KSLG/08/2019: Presentation of the proposed charges (taxes) in physical planning. The following were discussed: Fees for assessment, floor area, fuel stations, structural fees, fixed plan fees, master plan fees, fees for change of use, among others.</p> <p>Also, Minutes dated 13th March 2019 under Min.No.04/KDLG/03/2019: Presentation of building plans. The planner presented three (3) building plans: a) Kizza family residential house in Bukomero subcounty, b) proposed Islamic school in Kirinda, and c) Nsanzabera residential in Kirinda.</p> <p>Appointment letters for the PPC availed dated 12/08/2017 Reference-KBG/LAN/1200: subject: Appointment to the Physical Planning Committee.</p>	1
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that district/ MLG has submitted at least 4 sets of minutes of Physical Planning Committee to the MoLHUD score 1.</li> </ul>	<p>The LG availed four (4) sets of minutes dated: 12/05/2019, 13/03/2019, 22/11/2018, and 18/09/2018. However, there was no evidence to show that the minutes were submitted to the MoLHUD.</p>	0
<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>• All infrastructure investments are consistent with the approved Physical Development Plan: score 1 or else 0</li> </ul>	<p>The district LG has no approved physical development plan in place to guide infrastructure investments.</p>	0

<p>All new infrastructure projects in: (i) a municipality / (ii) in a district are approved by the respective Physical Planning Committees and are consistent with the approved Physical Plans</p> <p>Maximum 4 points for this performance measure.</p>	<ul style="list-style-type: none"> <li>Action area plan prepared for the previous FY: score 1 or else 0</li> </ul>	<p>The LG did not have any approved Action Area Plan (FY 2018/2019) to guide infrastructure investment.</p>	<p>0</p>
<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that priorities in AWP for the current FY are based on the outcomes of budget conferences: score 2.</li> </ul>	<p>There was evidence that the priorities in the AWP for the current FY are based on outcomes of the budget conferences. The priorities include:</p> <ul style="list-style-type: none"> <li>Health: Upgrading Bulaga Health center II to HCIII (Pg.33 on Annual Work Plan and pg. 4 on Budget Conference Report);</li> <li>Education: Construction of two classroom block and two lined pit latrines (Pg.21 on Annual Work Plan and pg. 2 on Budget Conference Report);</li> <li>Water: Phase 2 of Kambugu piped water scheme (Pg.28 on Annual Work Plan and pg. 6 on Budget Conference Report);</li> <li>Works: Maintenance of roads: Mpangala-Kabamba-Kagerekamu-Kabayima road 11.5km (Pg.23 on Annual Work Plan and pg. 6 on Budget Conference Report); and</li> <li>Works: Maintenance of roads: Kajjere-Kizinga-Kisweeka road (Pg.23 on Annual Work Plan and pg. 6 on Budget Conference Report), among others.</li> </ul>	<p>2</p>
<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the capital investments in the approved Annual work plan for the current FY are derived from the approved five-year development plan. If differences appear, a justification has to be provided and evidence provided that it was approved by the Council. Score 1.</li> </ul>	<p>There was evidence that the capital investments in the AWP for the current FY are derived from the approved Five-year development plan. The capital investments in the AWP included:</p> <ul style="list-style-type: none"> <li>Education: Construction of two classroom blocks (Pg.21 on Annual Work Plan and pg. 180 on Five-year development plan);</li> <li>Education: Construction of two pit latrines (Pg.21 on Annual Work Plan and pg. 180 on Five-year development plan);</li> <li>Works: Rehabilitation of district roads (Pg.23-25 on Annual Work Plan and pg. 183 on Five-year development plan);</li> <li>Works: Mechanized routine maintenance of roads (Pg.25 on Annual Work Plan and pg. 184 on Five-year development plan);</li> <li>Health: Upgrading Bulaga Health center II to HCIII (Pg.33 on Annual Work Plan. Note that the priority was not initially in the Five-year development plan but discussed and approved in Council and Executive meeting dated 22nd February 2018 under Min:04/KBG/DLC/08/18(a): Executive business: Motion seeking for adoption of changes in the work plans for Health, Education and Works FY 2018/2019); and</li> <li>Water: Kambugu piped water scheme (Pg.28 on Annual Work Plan and pg. 185 on Five-year development plan), among others.</li> </ul>	<p>1</p>

<p>The prioritized investment activities in the approved AWP for the current FY are derived from the approved five-year development plan, are based on discussions in annual reviews and budget conferences and have project profiles</p> <p>Maximum 5 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Project profiles have been developed and discussed by TPC for all investments in the AWP as per LG Planning guideline: score 2.</li> </ul>	<p>There was evidence that the project profiles were developed and discussed in TPC meeting held on 30th January 2019 under Min.06TPC/01/2019: Presentation and Discussion of Project Profiles for FY2019/2020.</p>	2
<p>Annual statistical abstract developed and applied</p> <p>Maximum 1 point on this performance measure</p>	<ul style="list-style-type: none"> <li>Annual statistical abstract, with gender- disaggregated data has been compiled and presented to the TPC to support budget allocation and decision-making- maximum score 1.</li> </ul>	<p>There was evidence that the Annual statistical abstract, with gender- disaggregated data dated June 2018 was compiled and presented to TPC to support budget allocation and decision-making in meeting held on 24 August 2019 under Min.04TPC/08/2019: Presentation of statistical abstract for FY2018/2019.</p>	1
<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that all infrastructure projects implemented by the LG in the previous FY were derived from the annual work plan and budget approved by the LG Council: score 2</li> </ul>	<p>There was evidence that all investment projects implemented in FY 2018/19 were derived from the AWP and approved budget. These included:</p> <ul style="list-style-type: none"> <li>Education: Construction of lined pit latrines (Pg.24 on Annual Work Plan and pg. 35 on Approved budget);</li> <li>Works: District roads maintenance (Pg.26 on Annual Work Plan and pg. 42 on Approved budget);</li> <li>Health: Upgrading Bulaga Health center II to HCIII (Pg.26 on Annual Work Plan and pg. 24 on Approved budget);</li> <li>Health: Renovation of District hospital (Pg.26 on Annual Work Plan and pg. 24 on Approved budget); and</li> <li>Water: Construction of Kambuğu piped water scheme (Pg.30-31 on Annual Work Plan and pg. 45 on Approved budget), among others.</li> </ul> <p>There was evidence that the Budget availed was approved by District Council on 16th May 2018, under Min.04/KBG/DLC/05/18(d): Motion seeking for approval of Kiboga budget for FY2018/2019 worth UGX21,527,073,000= moved by the Leader of Government Business.</p>	2

<p>Investment activities in the previous FY were implemented as per AWP.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the investment projects implemented in the previous FY were completed as per work plan by end of FY.</li> </ul> <ul style="list-style-type: none"> <li>o 100%: score 4</li> <li>o 80-99%: score 2</li> <li>o Below 80%: 0</li> </ul>	<p>There was evidence that seventeen (17) out of nineteen (19) investment projects implemented in the previous FY were completed as per work plan by end of FY, thus 89.5% completion rate.</p> <p>The two projects that were not completed include:</p> <ol style="list-style-type: none"> <li>Construction of Seed secondary School at Katoma in Kibiya subcounty and</li> <li>Construction and upgrading of Bulaga HCII to HCIII.</li> </ol>	2
<p>The LG has executed the budget for construction of investment projects and O&amp;M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that all investment projects in the previous FY were completed within approved budget – Max. 15% plus or minus of original budget: score 2</li> </ul>	<p>Investment projects in the previous FY were completed as per approved budget. Five sampled projects include:</p> <ol style="list-style-type: none"> <li>Health: Output.088285- Specialist health equipment and Machinery (Budgeted UGX 50,000,000 - Actual expenditure on Q4 was UGX 50,000,000), hence 100%;</li> <li>Education: Construction of two classroom block at Kiboga DAS P/S and Construction of 5 stance pit latrine at Kasega RC P/S and Kyeyitabya P/S (Budgeted UGX 147,107,000 - Actual expenditure on Q4 was UGX 149,430,000), hence 102%;</li> <li>Water: Output.098184: Construction of Kambugu piped water system in Kibiga Subcounty, Phase II (Budgeted UGX 230,153,000 - Actual expenditure on Q4 was UGX 230,153,000), hence 100%;</li> <li>Health: Output.088280- Rehabilitation and Construction of District hospital (Budgeted UGX 350,000,000 - Actual expenditure on Q4 was UGX 350,000,000), hence 100%; and</li> <li>Works: Execution of Mechanized routine maintenance on culverts and headwall at Kambugu -Kalunsungwa, Lwantimba fatim Link swamp; and raising headwall at Kapeke road (Budgeted UGX 873,121,000 - Actual expenditure on Q4 was UGX 740,211,000), hence 85%;</li> </ol> <p>Therefore, all investment projects sampled were completed within Max. 15% plus or minus the original budget.</p>	2
<p>The LG has executed the budget for construction of investment projects and O&amp;M for all major infrastructure projects during the previous FY</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has budgeted and spent at least 80% of the O&amp;M budget for infrastructure in the previous FY: score 2</li> </ul>	<ul style="list-style-type: none"> <li>The LG did not avail list of assets in need of maintenance;</li> <li>There was no evidence of review of the register of assets in need of maintenance;</li> <li>There was no specific budget for O&amp;M for infrastructure in need of maintenance;</li> <li>No specific expenditure for O&amp;M was availed.</li> </ul>	0
Human Resource Management			
<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has filled all HoDs positions substantively: score 3</li> </ul>	<p>There was evidence that the district had filled 8 out of the 9 posts in the approved structure 2018 (89%). The post that was still vacant was that of the Planner which had been upgraded to a department level in the newly approved structure.</p> <p>The district had tried twice to fill the post but unable to attract a suitable candidate.</p>	0

<p>LG has substantively recruited and appraised all Heads of Departments</p> <p>Maximum 5 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• Evidence that HoDs have been appraised as per guidelines issued by MoPS during the previous FY: score 2</li> </ul>	<p>There was evidence for appraisal of all head of departments as per the personnel files and appraisal reports reviewed at the time of assessment as follows; CFO ( 29/07/2019), Ag Planner ( 17/07/2019), DEO ( 28/06/2019), DCDO ( 17/07/2019), DNRO ( 13/07/2019), DPO ( 24/6/2019), DCO ( 17/07/2019), DHO ( 15/08/2019) and DE ( 3/07/2019).</p>	2
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of staff submitted for recruitment have been considered: score 2</li> </ul>	<p>There was evidence that DSC had considered the CAO's submission for recruitment dated 7/01/2019 and 13/02/2019 as per the Kiboga DSC advert New Vision dated 4th March 2019 and in the DSC meeting held 11th to 12th June 2019 and 24th June 2019.</p>	2
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of positions submitted for confirmation have been considered: score 1</li> </ul>	<p>There was evidence that the DSC considered all the office of CAO submission for confirmation dated; 23/10/2018, 8/11/2018, 17/01/2019, 3/12/2018, 17/05/2019 and 3/04/2019. The confirmation issues were considered in the DSC meetings held on 29/03/2019, 21/06/2019 and 15/10/2019.</p>	1
<p>The LG DSC has considered all staff that have been submitted for recruitment, confirmation and disciplinary actions during the previous FY.</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100 % of positions submitted for disciplinary actions have been considered: score 1</li> </ul>	<p>There was no submission to by office of the CAO to DSC on disciplinary cases in the financial year 2018/2019.</p>	1
<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100% of the staff recruited during the previous FY have accessed the salary payroll not later than two months after appointment: score 3</li> </ul>	<p>There was evidence that 39 out of the 40 (98%) newly recruited staff accessed the payroll within the stipulated two months period. The officer who did not access the payroll on time was Personal Secretary to office of the CAO.</p> <p>The reason given was the issues of supply number.</p>	0
<p>Staff recruited and retiring access the salary and pension payroll respectively within two months</p> <p>Maximum 5 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that 100% of the staff that retired during the previous FY have accessed the pension payroll not later than two months after retirement: score 2</li> </ul>	<p>There was no evidence that all the 5 retired officers accessed the pensioner payroll within the stipulated two months period e.g. Karuhogo Emmanuel Senior Environment officer retired 7th January 2019 accessed June 2019, Kasimagwa Margret Inspector of Schools retired 26th January 2019 accessed June 2019 and Akuddo Patrick Senior Agricultural Officer retired 15th January 2019 accessed the pensioner payroll August 2019.</p>	0
Revenue Mobilization			



<p>The LG has increased LG own source revenues in the last financial year compared to the one before the previous financial year (last FY year but one)</p> <p>Maximum 4 points on this Performance Measure.</p>	<ul style="list-style-type: none"> <li>• If increase in OSR (excluding one/off, e.g. sale of assets) from previous FY but one to previous FY is more than 10 %: score 4.</li> <li>• If the increase is from 5% - 10 %: score 2.</li> <li>• If the increase is less than 5 %: score 0.</li> </ul>	<p>The district LG OSR increased by 1.5% from UGX 290,178,517 (UGX 370,585,017 less one off scrap sale of UGX 80,406,500) in the FY 2017/18 to UGX 294,477,122 in the FY 2018/19.</p> <p>(Source: Kiboga District audited accounts for Financial Year (FY) 2017/18 , Statement of financial performance and Trial Balance annex iii in 2018/19 report signed by the Chief Administrative Officer (CAO) on August 8, 2019. An increase of 1.5% which is below the 5%, hence score 0.</p>	0
<p>LG has collected local revenues as per budget (collection ratio)</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• If revenue collection ratio (the percentage of local revenue collected against planned for the previous FY (budget realisation) is within +/- 10 %: then score 2. If more than +/- 10 %: Score 0.</li> </ul>	<p>The actual/budget local revenue collection ratio for the FY 2018/19 was 27.8 % (UGX 294,477,122/1,060,825). This was budget variance of -72.2% which is lower than than -10%. Therefore score 0.</p> <p>(Source: Kiboga District accounts for FY 2018/19, Statement of Financial Performance, page 42 signed by the CAO on August 8, 2019 and Kiboga DLG Budget for 2018-2019).</p> <p>The reason for the big variance was that the approved budget was including all revenues for lower local governments, but they had no breakdown.</p>	0
<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the District/Municipality has remitted the mandatory LLG share of local revenues: score 2</li> </ul>	<p>The DLG collected UGX 73,463,165 in Local Service Tax, of this UGX 6,892,954 was remitted to Town Councils at 100%, leaving UGX 66,570,211 as shareable to sub counties. However only UGX 15,500,000 was remitted to the sub counties instead of UGX 43,270,637(UGX 66,570,211 x 65%) Thus the LG was not compliant, score 0.</p> <p>The 6 sub counties and their shares were Lwamatta, UGX 2,500,000 Kibiga, UGX 2,900,000 Muwanga UGX 2,500,000, Bukomero UGX 2,550,000, Kapeke UGX 2,550,000 and Dwaniro UGX 2,500,000 .</p> <p>The 3 town councils and their shares were Kiboga UGX 2,575,000 Lwamatta UGX 2,027,000 and Bukomero UGX 2,290,954 .</p>	0
<p>Local revenue administration, allocation and transparency</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the total Council expenditures on allowances and emoluments- (including from all sources) is not higher than 20% of the OSR collected in the previous FY: score 2</li> </ul>	<p>The LG spent UGX 200,256,000 in the FY 2018/19 on Council allowances and emoluments. This compared to 2017/18 OSR of UGX 290,178,517 excluding the one off scrap sale was 69.0%. This was 69.0% of OSR for the FY 2017/18(higher than 20%) as per the Local Governments Act CAP 243, therefore score 0. (Source: the Kiboga DLG audited accounts for the FY 2017/18 ,in the Statement of Financial Performance and FY 2018/19 page 43)</p>	0
Procurement and contract management			

<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the District has the position of a Senior Procurement Officer and Procurement Officer (if Municipal: Procurement Officer and Assistant Procurement Officer) substantively filled: score 2</li> </ul>	<p>There was evidence that the District had the position of a Senior Procurement Officer and Procurement Officer.</p> <p>The District Senior Procurement Officer, Nalugwa Dorothy Bagala, appointed on 13TH March 2014, under DCS/MIN/13/2014.</p> <p>The Procurement Officer, Bukenya Kiiza Geoffrey, was appointed on 10TH April 2015 under minute number DCS39(a)/2015.</p> <p>Both Appointment Letters were signed by the Chief Administrative Officer, Mr. Makumbi Henry Harrison.</p>	<p>2</p>
<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY: score 1</li> </ul>	<p>There was evidence that the TEC produced and submitted reports to the Contracts Committee for the previous FY, seen from the following TEC sittings:</p> <ol style="list-style-type: none"> <li>The TEC that sat on 30th November 2018 submitted the evaluation report for upgrade of Bulaga HCII to HCIII to the contracts committee for approval, Ref: MOH-UGIFT/WKS/18-19/0001-20;</li> <li>The TEC that sat on 08th October 2018 submitted the evaluation report for construction of a 5- stance lined pit latrine at Kasega R/C Primary School. School to the contracts committee for approval, Ref: Kibo525/Wrks/18/19/00015;</li> <li>The TEC that sat on 1st November 2018 submitted the evaluation report for construction of a multi-purpose 2-classroom block at Kiboga DAS Primary School to the contracts committee for approval. Ref: Kibo525/Wrks/18/19/00014;</li> <li>The TEC that sat on 27TH February 2019 submitted the evaluation report for construction of Katoma Seed Secondary School to the contracts committee for approval. Ref: MOES/UGIFT/WRKS/18-19/00019/LOT 20;</li> <li>TEC that sat on 8th October 2018 submitted the evaluation report for construction of for the construction of 2no. 5 stance lined pit latrines at Kiboga Hospital to the contracts committee for approval. Ref: Kibo525/Wrks/18/19/00010.</li> </ol>	<p>1</p>

<p>The LG has in place the capacity to manage the procurement function</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the Contracts Committee considered recommendations of the TEC and provide justifications for any deviations from those recommendations: score 1</li> </ul>	<p>There was evidence that the Contracts Committee considered recommendations of the TEC and provided justifications for any deviations from those recommendations, as was seen from CC meeting minutes below:</p> <ol style="list-style-type: none"> <li>The contracts committee that sat on 17th January 2019 approved the recommendations in TEC evaluation report for the upgrade of Bulaga HCII to HCIII. Ref: MOH-UGIFT/WKS/18-19/0005;</li> <li>The contracts committee that sat on 12th October 2018 approved the recommendations in TEC evaluation report for construction of a 5- stance lined pit latrine at Kasega R/C Primary School. Ref: Kibo525/Wrks/18/19/00015;</li> <li>The contracts committee that sat on 13th November 2018 approved the recommendations in TEC evaluation report for construction of a multi-purpose 2 classroom block at Kiboga DAS Primary School Ref: Kibo525/Wrks/18/19/00014;</li> <li>The contracts committee that sat on 14th March 2019 approved the recommendations in TEC evaluation report for construction of Katoma Seed Sec. School. Ref: MOES/UGIFT/WRKS/18-19/00019/LOT 20;</li> <li>The contracts committee that sat on 12th October 2018 approved the recommendations in TEC evaluation report for construction of a 2no. 5 stance lined pit latrine at Kiboga Hospital. Ref: Kibo525/Wrks/18/19/00010.</li> </ol>	<p>1</p>
<p>The LG has a comprehensive Procurement and Disposal Plan covering infrastructure activities in the approved AWP and is followed.</p> <p>Maximum 2 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>a) Evidence that the procurement and Disposal Plan for the current year covers all infrastructure projects in the approved annual work plan and budget and b) evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY: score 2</li> </ul>	<p>a) There was evidence that the procurement and Disposal Plan for the current year covered all infrastructure projects in the approved annual work plan and budget. Sampled projects drawn from the Procurement Plan and seen in the District Annual Workplan were as follows:</p> <ol style="list-style-type: none"> <li>Drilling of 6 boreholes in different sub-counties of the District</li> <li>Borehole survey siting and supervision and rehabilitation</li> <li>Upgrading of one Health centre II to Health Centre III</li> <li>Building materials and Labour for Kiboga Hospital renovations;</li> <li>Classroom construction and office at secondary school.</li> </ol> <p>b) There was evidence that the LG has made procurements in previous FY as per plan (adherence to the procurement plan) for the previous FY. Sampled projects included:</p> <ol style="list-style-type: none"> <li>Completion of a solar driven piped water system at Kambu Trading Centre in Kiboga sub county. Kibo525/Wrks/18/19/00001;</li> <li>Construction of 5 stance lined pit latrine at Kasega RC Primary School. Ref: Kibo525/Wrks/18/19/00015;</li> <li>Rehabilitation of 2 boreholes at Temanakali and Kayunga in Bukomero Sub County. Kibo525/Wrks/18/19/00040.</li> <li>Construction of Katoma Seed secondary School. Kibo525/Wrks/18/19/00019/Lot 2</li> <li>Supply of 03 no. Solar Water Pumps to Production Department. Kibo525/suppls/18/19/00064.</li> </ol>	<p>2</p>

<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For current FY, evidence that the LG has prepared 80% of the bid documents for all investment/infrastructure by August 30: score 2</li> </ul>	<p>There was evidence that 80% of bid documents had been prepared by Kiboga LG by August 30. The LG had prepared 56 out of 63 bid documents (89%).</p>	<p>2</p>
<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For Previous FY, evidence that the LG has an updated contract register and has complete procurement activity files for all procurements: score 2</li> </ul>	<p>The District has a printed-out Contract Register and there were complete procurement action files for FY 2019/2019.</p>	<p>2</p>
<p>The LG has prepared bid documents, maintained contract registers and procurement activities files and adheres with established thresholds.</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• For previous FY, evidence that the LG has adhered with procurement thresholds (sample 5 projects): score 2.</li> </ul>	<p>For previous FY, there was evidence that Kiboga LG adhered with procurement thresholds. Sampled files showed the following:</p> <p>Open bidding:</p> <ol style="list-style-type: none"> <li>1) Contract: Completion of Solar-driven piped water system at Kambugu Trading Centre. Contractor: M/S FEREST INVESTMENTS LTD. Contract value: UGX236,122,425/=. Contract signed on: 07 Sept 2018.</li> <li>2) Contract: Construction of a purpose main Hall at Kiboga DAS P/S. Contractor: M/S KARKI BUILDERS &amp; ENGINEERS LTD. Contract value: UGX: 84,962,360/=. Contract signed on 08th February 2019</li> </ol> <p>Selective bidding:</p> <ol style="list-style-type: none"> <li>3) Contract: Construction of a 5stance Pit Latrine at Kyeyitabya P/S. Contractor: M/S KAHORA TECHNICAL SERVICES LTD. Contract value: UGX: 22,073,080/=. Contract signed on: 23RD January 2019.</li> <li>4) Contract: Construction of a 5stance Pit Latrine at Kasega RC P/S. Contractor: M/S KAMUGO TECHNICAL SERVICES LTD. Contract value: UGX: 22,607,030/=. Contract signed on 21ST November 2018</li> </ol> <p>Framework Contract:</p> <ol style="list-style-type: none"> <li>1) Contract: Supply of construction materials to Bukomero for the upgrading of Kikuubo – Kakunyu Road from Gravel to Bitumen Standard. Contractor: M/S NEWTON CONSTRUCTION LTD. Contract Value in UGX: “As per issued Local Purchase Order or Call-off Orders”.</li> </ol>	<p>2</p>

<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<p>• Evidence that all works projects implemented in the previous FY were appropriately certified – interim and completion certificates for all projects based on technical supervision: score 2</p>	<p>There was evidence that all works projects implemented in the previous FY were appropriately certified with interim and completion certificates for all projects based on technical supervision. Those sampled included:</p> <p>1) Interim Certificate No. 01. Contractor: Kamugo Technical Services Ltd. Contract: Construction of a 5-stance lined Pit latrine at Kasega R/C Primary School</p> <p>Contract Sum: UGX: 21,467,678.5/=. Ref: Kibo525/Wrks/18/19/00015. Date issued: 31 January 2019.</p> <p>2) Interim Certificate No. 02. Contractor: M/S Ferest Investment Ltd. Contract: Completion of Solar Driven Piped Water System at Kambuğu Trading Center In Kibiga S/C. Contract Sum: UGX: 77,176,600/=</p> <p>Ref: Kibo525/Wrks/18/19/00001. Date issued: 20th March 2019.</p> <p>3) Interim Certificate No. 01. Contractor: Kahora Technical Services Limited. Contract: Construction of a 5 stance Lined Pit Latrine at Kyeyitabya P/S</p> <p>Contract Sum: UGX: 20,958,216/=. Ref: Kibo525/Wrks/18/19/00016. Date issued: 24TH APRIL 2019.</p> <p>4) Interim Certificate No. 01. Contractor: Karki Builders and Engineers Ltd. Contract: Construction of a Classroom Block (Multipurpose Main Hall) at Kiboga DAS. Contract Sum: UGX: 80,429,717/=. Ref: Kibo525/Wrks/18/19/00014. Date issued: 10th June 2019.</p> <p>5) Interim Certificate No. 01. Contractor: Galal Construction and General Supplies . Contract: Upgrading of Bulaga HC11 to HC111. Contract Sum: UGX: 103,110,476/=. Ref: MOH-UgIFT/WRKS/2018-2019/0001-20. Date issued: 30TH MAY 2019.</p> <p>6) Interim Certificate No. 02. Contractor: Semakula Contractors Ltd. Contract: Construction of 5 stance Lined Pit Latrine and Renovation of Bukomero HCV</p> <p>Contract Sum: UGX: 24,100,379/=. Ref: Kibo525/Wrks/18/19/00011. Date issued: 6th June 2019</p>	<p>2</p>
<p>The LG has certified and provided detailed project information on all investments</p> <p>Maximum 4 points on this performance measure</p>	<p>• Evidence that all works projects for the current FY are clearly labelled (site boards) indicating: the name of the project, contract value, the contractor; source of funding and expected duration: score 2</p>	<p>Projects for current FY year have not started due to the heavy rains.</p>	<p>2</p>
<p>Financial management</p>			

<p>The LG makes monthly and up to-date bank reconciliations</p> <p>Maximum 4 points on this performance measure.</p>	<p>• Evidence that the LG makes monthly bank reconciliations and are up to-date at the time of the assessment: score 4</p>	<p>All the 5 bank accounts sampled had their monthly reconciliations done up to September 30, 2019. These were:</p> <ol style="list-style-type: none"><li>1. Treasury Single Account TSA ;</li><li>2. Kiboga Hospital Private Wing ;</li><li>3. Uganda women Enterprises Project Recovery;</li><li>4. General fund; and</li><li>5. Youth Livelihood Recovery Project.</li></ol>	<p>4</p>
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<p>The LG made timely payment of suppliers during the previous FY</p> <p>Maximum 2 points on this performance measure</p>	<p>• If the LG makes timely payment of suppliers during the previous FY – no overdue bills (e.g. procurement bills) of over 2 months: score 2.</p>	<p>A sample of 10 transactions from the LG payment files showed that all payments are done within 2 months and there were no unpaid bills for over 2 months:</p> <ol style="list-style-type: none"> <li>1. Gilah Construction and Supplies Ltd submitted a request of UGX 105,578,215 for construction and upgrade of Bulaga health center ii to grade iii on 23/5/2019, the District Health Officer (DHO) approved it on 30/5/2019 and was paid on 20/6/2019, payment voucher no 24065445, 27 days;</li> <li>2. Kamugo Technical Services Ltd submitted a request of UGX 46, 706,760 for fencing of Bulaga health center iii on 6/5/2019, the DHO approved it on 30/5/2019 and was paid on 25/6/2019, payment voucher no 24169410, 49 days;</li> <li>3. Semakula Contractors Ltd submitted a request of UGX 26,448,709 for renovation of a latrine and general ward at Bukomero health centre iv on 28/5/2019, the DHO approved it on 6/6/2019 and was paid on 20/6/2019, payment voucher no 24065513, 23 days;</li> <li>4. Semakula Contractors Ltd submitted a request of UGX 24,077,546 for construction of a latrine and a shower room at Bukomero health centre iv staff quarters on 26/3/2019, the DHO approved it on 29/3/2019 and was paid on 18/4/2019, payment voucher no 22698896, 23 days;</li> <li>5. PAL-Global engineering Ltd submitted a request of UGX 12,483,390 for renovation of Kiboga main hospital lagoon on 21/10/2018, the DHO approved it on 2/11/2018 and was paid on 11/1/2019, payment voucher no 21231293, 20 days;</li> <li>6. Kaleta Construction Ltd submitted a request of UGX 427,745,790 for construction of Katoma seed secondary school in Kiboga sub county on 31/5/2019, The District Education Officer (DEO) approved it on 6/6/2019, and was paid on 16/6/2019, payment voucher no 24065442, 16 days;</li> <li>7. Kahora Technical Services Ltd submitted a request of UGX 27,387,800 for supply of 110 desks to Kiboga, St andrews and Nakasozi and Nakasengere primary school on 10/6/2019, The DEO approved it on 13/6/2019, and was paid on 26/6/2019, payment voucher no 24309507, 16 days;</li> <li>8. Karki Builders and Engineers Ltd submitted a request of UGX 84,962,360 for construction of 2 class room blocks at Kiboga primary school in Kiboga sub county on 6/6/2019. The DEO approved it on 7/6/2019, and was paid on 26/6/2019, payment voucher no 24065460, 20 days;</li> <li>9. Kamugo Technical Services Ltd submitted a request of UGX 22,607,030 for construction of latrine at Kasega primary school in Kapeke sub county on 14/1/2019. The DEO approved it on 23/1/2019, and was paid on 29/3/2019, payment voucher no 2208494, 20 days; and</li> <li>10. Kahora Technical Services Ltd submitted a request of UGX 22,207,080 for construction of VIP latrine at Kyeitalya primary school in Bukomero sub county on 2/4/2019, The DEO approved it on 24/4/2019, and was paid on 23/5/2019, payment voucher no 23027875, 51 days.</li> </ol>
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<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has a substantive Senior Internal Auditor: 1 point.</li> <li>• LG has produced all quarterly internal audit reports for the previous FY: score 2.</li> </ul>	<p>The LG has a Principle Internal Auditor appointed on letter dated 2/6/2019, ref KBG/D/HRM/156/2, DSC minute no 7 (e) 2019(1) signed by the CAO</p>	<p>1</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• LG has produced all quarterly internal audit reports for the previous FY: score 2.</li> </ul>	<p>The LG produced 4 quarterly internal audit reports in the FY 2018/19 as below:</p> <p>Quarter 1 report was prepared on 23/10/2018;</p> <p>Quarter 2 report was prepared on 31/1/2019;</p> <p>Quarter 3 report was prepared 30/4/2019; and</p> <p>Quarter 4 report was prepared on 31/7/2019.</p>	<p>2</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<p>Evidence that the LG has provided information to the Council and LG PAC on the status of implementation of internal audit findings for the previous financial year i.e. follow up on audit queries from all quarterly audit reports: score 2.</p>	<p>The LG had provided status of implementation of internal audit findings to the LG PAC for all the 4 quarters:</p> <p>Quarter 1 status of implementation of internal audit findings provided to LG PAC on 9/1/2018 ;</p> <p>Quarter 2 status of implementation of internal audit findings provided to LG PAC on 4/2/2019;</p> <p>Quarter 3 status of implementation of internal audit findings provided to LG PAC on 19/8/2019 ; and</p> <p>Quarter 4 status of implementation of internal audit findings provided to LG PAC on 30/8/2019.</p>	<p>2</p>
<p>The LG executes the Internal Audit function in accordance with the LGA section 90 and LG procurement regulations</p> <p>Maximum 6 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that internal audit reports for the previous FY were submitted to LG Accounting Officer, LG PAC and LG PAC has reviewed them and followed-up: score 1.</li> </ul>	<p>The LG PAC reviewed internal audit reports for only 2 quarters. Quarter 1 and 2 internal audit report were reviewed by LG PAC in the meeting of 28/3/2019, minutes 03/KBG/LGPAC/03/19 and 05/KBG/LGPAC 03/19.</p>	<p>0</p>
<p>The LG maintains a detailed and updated assets register</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG maintains an up- dated assets register covering details on buildings, vehicle, etc. as per format in the accounting manual: score 4</li> </ul>	<p>The LG had an Asset Register covering details on buildings, vehicle, Land etc. as per format in the accounting manual but was not updated. An additional ICT equipment that was acquired in the year 2018/19 worth UGX 22 million was not found in the Register.</p>	<p>0</p>



<p>The LG has obtained an unqualified or qualified Audit opinion</p> <p>Maximum 4 points on this performance measure</p>	<p>Quality of Annual financial statement from previous FY:</p> <ul style="list-style-type: none"> <li>• Unqualified audit opinion: score 4</li> <li>• Qualified: score 2</li> <li>• Adverse/disclaimer: score 0</li> </ul>	<p>The Auditor General report FY 2018/19, Hoima Branch No. 45 Kiboga DLG has Unqualified Audit Opinion.</p>	<p>4</p>
<p>Governance, oversight, transparency and accountability</p>			
<p>The LG Council meets and discusses service delivery related issues</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the Council meets and discusses service delivery related issues including TPC reports, monitoring reports, performance assessment results and LG PAC reports for last FY: score 2</li> </ul>	<p>The Council meets and discusses service delivery related issues. This was evidenced by the minutes of the District Council meeting dated 31/07/2018 under Min.03/KBG/SOC/07/18: Performance reports for departments; Reactions (a) The chairperson wished to access the staff list know whether most critical positions in education had been filled; (b) Hon. Nakimuli noted that Kiboga LG performance report was not the best for FY2018/2019 and that improvements should be expected.</p> <p>Additionally, a meeting held on 27/03/2019 under Min.05/KBG/DLC/03/19(e): Motion Seeking presentation and approval of committee recommendations – moved by the Chairperson of social services committee. (a) The Hon. Speaker noted that the issue of long standing UMEME bill for Kiboga hospital and acquisition of land for the planned upgrading of Bulaga HCII to HCIII were noted for Council resolution. The motion was seconded by the Secretary for Health, gender and community-based services.</p>	<p>2</p>
<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• Evidence that LG has designated a person to coordinate response to feedback (grievance/complaints) and responded to feedback and complaints: score 1.</li> </ul>	<p>The LG designated Mr. Kakande Henry to handle and coordinate response to feedback (grievance/complaints). The evidence availed was appointment letter dated 21st July 2017, under reference KBG/HR/152/3; subject: Assignment of duty as focal person for the implementation of district clients charter and general complaints handling.</p>	<p>1</p>
<p>The LG has responded to the feedback/ complaints provided by citizens</p> <p>Maximum 2 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>• The LG has specified a system for recording, investigating and responding to grievances, which should be displayed at LG offices and made publically available: score 1</li> </ul>	<p>There was evidence of the grievance procedure displayed publicly at the district LG notice board. The procedure involves lodging complaints to the focal person, registration of complaints by Focal person, Complaints investigation by responsible Committee/unit/department; dialoguing where applicable and response/feedback. Contacts provided are: E-mail: caokiboga@gmail.com; and Tel: 0392766616.</p>	<p>1</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<p>Evidence that the LG has published:</p> <ul style="list-style-type: none"> <li>• The LG Payroll and Pensioner Schedule on public notice boards and other means: score 2</li> </ul>	<p>There was evidence that the LG payroll and Pensioner Schedule dated 12th September 2019 were displayed on public notice board.</p>	<p>2</p>

<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>Evidence that the procurement plan and awarded contracts and amounts are published: score 1.</li> </ul>	<p>There was evidence that the procurement plan for FY 2019/2020 and awarded contracts and amounts were publicized to citizens on the notice board dated 12th September 2019.</p>	<p>1</p>
<p>The LG shares information with citizens (Transparency)</p> <p>Total maximum 4 points on this Performance Measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG performance assessment results and implications are published e.g. on the budget website for the previous year (from budget requirements): score 1.</li> </ul>	<p>There was evidence that the LG performance assessment results for previous year were published on the notice board dated 24th July 2019. The results were discussed in TPC meeting dated 26th September 2018, under Min.05TPC/09/18: Presentation of Internal Assessment Results for FY2017/2018- where the District planner presented the sector results indicating that Kiboga had attained 25th position overall.</p>	<p>1</p>
<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the HLG have communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY: score 1</li> </ul>	<p>The LG communicated and explained guidelines, circulars and policies issued by the national level to LLGs during previous FY. This was evidenced by Circular Letter No. 1 of 2018, dated 11th October 2018; reference KBG/FIN/112/1, addressed to the district chairperson, all councilors, all DEC members, and all staff; Subject: Deferment of the implementation of revised rates of duty facilitation allowance 2018.</p>	<p>1</p>
<p>The LGs communicates guidelines, circulars and policies to LLGs to provide feedback to the citizens</p> <p>Maximum 2 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that LG during the previous FY conducted discussions (e.g. municipal urban fora, barazas, radio programmes etc.) with the public to provide feed-back on status of activity implementation: score 1.</li> </ul>	<p>The LG during the previous FY conducted discussions with the public to provide feedback on status of activity implementation. This was evidenced by “accountability day report” dated 24th May 2019. The activities were held at Kibiga subcounty HQ and graced by Hon. Minister and Women MP for Kiboga, MP Kiboga, LCV, and Hon. District Councilors. Activities and issues discussed included:</p> <ul style="list-style-type: none"> <li>- Opening of Kitite road;</li> <li>- Opening and grading of Kyeyagalire – Kiseeza – Zanyiro road, 7km;</li> <li>- Kibiga – kiromba road;</li> <li>- Construction of 5 stance latrine at Bukasa P/S</li> <li>- Renovation of Subcounty offices in partnership with World Vision; and</li> <li>- Opening of Kambugu market; among others.</li> </ul>	<p>1</p>
<p>Social and environmental safeguards</p>			

<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the LG gender focal person and CDO have provided guidance and support to sector departments to mainstream gender, vulnerability and inclusion into their activities score 2.</li> </ul>	<p>There was evidence that the LG gender focal person and CDO provided guidance and support to sector departments to mainstream gender, vulnerability, and inclusion into their activities. Below is are some of the evidence produced to prove this:</p> <ol style="list-style-type: none"> <li>1) Training report seen dated 15th June 2019 titled "Activity Report on guidance of Sector Departments on Mainstreaming Gender, Vulnerability and Inclusion into their Workplans, Projects and Programs" for DTPC members;</li> <li>2) Training report was seen dated 19th February 2019 for staff in the education department. The report was titled "REPORT ON GENDER MAINSTREAMING IN EDUCATION DEPARTMENT (3rd quarter 2018/19";</li> <li>3) Training report was seen dated 24th October 2018 on orienting Lower Local Government on how they can mainstream Gender (1st Quarter 2018/19;</li> <li>4) There was acknowledgement from Sector Heads of Health, Education and Works. They were acknowledging receipt of Gender Mainstreaming Guidelines that had been received from Ministry Headquarters and distributed to these Heads of Departments.</li> </ol>	<p>2</p>
<p>The LG has mainstreamed gender into their activities and planned activities to strengthen women's roles</p> <p>Maximum 4 points on this performance measure.</p>	<ul style="list-style-type: none"> <li>Evidence that the gender focal point and CDO have planned for minimum 2 activities for current FY to strengthen women's roles and address vulnerability and social inclusions and that more than 90 % of previous year's budget for gender activities/ vulnerability/ social inclusion has been implemented: score 2.</li> </ul>	<p>There was evidence that gender focal point and CDO planned for minimum of 2 activities for the current FY to strengthen women's roles and address vulnerability and social inclusions. This was seen from the following documentation:</p> <ol style="list-style-type: none"> <li>1) Conduct women adult classes in Kapeke and Bukomero S/C. This was in the Workplan for 2019/2020;</li> <li>2) The Plan also had an activity to train women in use of appropriate energy-saving technology;</li> <li>3) It also had a training of women in the use of appropriate agriculture technologies;</li> <li>4) There was also women empowerment to improve household nutrition, and</li> <li>5) An activity to Celebrate Women's Day.</li> </ol> <p>However, out of the planned UGX601,966,176 for the FY 2018/2019, the Department used UGX298,193,567 translating into 50 %.</p> <p>This is due to the fact that a total of 141, 155,488 that was planned to finance women groups under the UWEP Program in the FY 2018/2019 was not received at the close of the Financial Year and also the district received a total of UGX 189,000,000 out the Planned UGX278 ,142,381 for Youth groups under the Youth Livelihood Program creating a balance of UGX89,142,3812</p>	<p>0</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that environmental screening or EIA where appropriate, are carried out for activities, projects and plans and mitigation measures are planned and budgeted for: score 1</li> </ul>	<p>There was evidence that environmental screening or EIA where appropriate, were carried out for activities, projects and plans and mitigation measures were planned and budgeted for. Such Environment Impact Screening Reports seen were for the following projects:</p> <ol style="list-style-type: none"> <li>1) Under Works Department, there was a report titled “Environment Impact Screening Report for projects maintained during 3rd and 4th Quarters for FY 2018/2019. The report was dated 16th April 2019;</li> <li>2) A screening report on Upgrading of Katoma Secondary School was seen dated 6th March 2019;</li> <li>3) A Screening report dated 6th March 2019 was seen for the proposed upgrade of Bulaga Health Centre II to HC III;</li> <li>4) A Screening report dated 12th October 2018 was seen for Environment Impact Screening for projects under works Department for 1st and 2nd Quarter of FY 2018/2019;</li> <li>5) There was an Environment Impact Screening report dated 29th October 2018 for construction of a school block and pit latrines in Kasega R/c, Kirinda P/S, Katoma Secondary School and Kiboga District Administration Schools .</li> </ol>	<p>1</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG integrates environmental and social management and health and safety plans in the contract bid documents: score 1</li> </ul>	<p>There was evidence that Kiboga LG integrated environmental and social management plans in the contract bid documents. This was seen from:</p> <ol style="list-style-type: none"> <li>1) Bills of quantities for St. Joseph – Kyeyitable P/S includes environmental concerns and mitigation measures on Pg. 10 of 10</li> <li>2) Bills of quantities for a 2 – classroom block at Kiboga DAS P/S included environmental concerns and mitigation measures on Pg. 18 of 18;</li> <li>3) Bills of quantities for Construction of Kasega RCC P/S includes environmental concerns and mitigation measures on Pg. 10 of 10;</li> <li>4) Bills of quantities for Completion of Kambugu Solar Driven Piped Water Includes environmental concerns and mitigation measures in Section A260.3 on Pg. 1 of 1.</li> </ol>	<p>1</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all projects are implemented on land where the LG has proof of ownership (e.g. a land title, agreement etc.): score 1</li> </ul>	<p>There was Land Title for Construction of multi-purpose Hall at Kiboga DAS: - Land title Block 634 plot 243 and 261 with School Management Committee resolution under Minute No. Min. 5/3/2018 to have it changed into the School name.</p>	<p>1</p>

<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that all completed projects have Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer and CDO: score 1</li> </ul>	<p>Completed projects had Environmental and Social Mitigation Certification Form completed and signed by Environmental Officer. Those seen included:</p> <ol style="list-style-type: none"> <li>1) Construction of Lined Pit Latrine around Male Wing at Kiboga Hospital Certificate dated 13th May 2019;</li> <li>2) Construction of Multi-purpose Hall at Kiboga DAS Certificate Dated 13th May 2019;</li> <li>3) Construction of Five stance lined pit latrine at Kasega P/S certificate dated 13th May 2019;</li> <li>4) Construction of Five stance lined pit latrine at Kyeyitabya P/S certificate dated 13th May 2019;</li> </ol> <p>However, whereas all the above documents were duly signed by the Environment Officer, the CDO was not involved at any stage.</p>	<p>0</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the contract payment certificated includes prior environmental and social clearance (new one): Score 1</li> </ul>	<p>There was evidence that the contract payment certificated includes prior environment and social clearance. This was seen from the following reports:</p> <ol style="list-style-type: none"> <li>1) Environment Impact Inspection reports for construction of Lined Pit Latrine at Kasega P/S available and dated 13th May 2019;</li> <li>2) Environment Impact Inspection reports for construction of Lined Pit Latrine at Kyeyitabya P/S available and dated 13th May 2019</li> <li>3) Environment Impact Inspection Report on structure constructed at Kyeyitabya, Kasega and Kiboga DAS P/S dated 13th May 2019.</li> </ol>	<p>1</p>
<p>LG has established and maintains a functional system and staff for environmental and social impact assessment and land acquisition</p> <p>Maximum 6 points on this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that environmental officer and CDO monthly report, includes a) completed checklists, b) deviations observed with pictures, c) corrective actions taken. Score: 1</li> </ul>	<p>Environmental officer's monthly report included completed checklists, deviations observed with pictures, and corrective actions taken. BUT the CDO had no hand in all this.</p> <ol style="list-style-type: none"> <li>1) Checklist for Katooma Secondary School available and is dated: 22rd February 2019;</li> <li>2) Checklist for upgrade of Bulaga Health Centre II available and is dated 16th May 2019</li> <li>3) Environment Impact Inspection Report on structure constructed at Kyeyitabya, Kasega and Kiboga DAS P/S dated 13th May 2019.</li> </ol>	<p>0</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<p>• Evidence that the LG has budgeted for a Head Teacher and minimum of 7 teachers per school (or minimum a teacher per class for schools with less than P.7) for the current FY: score 4</p>	<p>The LG has budgeted for at least a Head Teacher and a minimum of 7 Teachers per school. Reference is made to the Budget for FY2018/19, page 27: Education Wage Bill: Account: 211101: UGX 7,127,952,000. Budget was Approved by Council under minute number 06/KBG/DLG/05/18</p> <p>From the Staff List and List of Schools submitted on 18/9/2018 vide Letter Ref: CR/EDUC/154/1 from DEO To CAO, The LG has 87 Primary Schools and 72 schools have a Substantive Head Teachers and 15 schools have Acting Head Teachers. The Current Teaching staff is at 849 and all the 85 schools that have P. 7 have a minimum of 7 Teachers per School. Though the Ceiling is 924 Teachers leaving a shortage of 99 Teachers. The LG is Compliant.</p>	4
<p>The LG education department has budgeted and deployed teachers as per guidelines (a Head Teacher and minimum of 7 teachers per school)</p> <p>Maximum 8 for this performance measure</p>	<p>• Evidence that the LG has deployed a Head Teacher and minimum of 7 teachers per school (or minimum of a teacher per class for schools with less than P.7) for the current FY: score 4</p>	<p>The LG deployed a Head Teacher and minimum of 7 teachers per school to all the 85 Primary Schools that had P.7. This was vide letter Ref: EDU/161/1 dated 9/4/2019 from DEO to CAO.</p> <p>From the Sampled schools namely: Kiboga DAS P/S, Kiboga St. Andrews P/S, Katoma P/S, Kirinda Consultant P/S and Gogonya PS, the Teachers indicated on the Staff list submitted on 18/9/2018 was verified and confirmed to be the actual deployment in the schools named below:</p> <p>Kiboga DAS P/S =16 Teachers including Head Teacher.</p> <p>Kiboga St Andrews P/S = 17 Teachers including Head Teacher.</p> <p>Katoma P/S =12 Teachers including Head Teacher.</p> <p>Kirinda Consultant P/S=10 Teachers including Head Teacher.</p> <p>Gogonya P/S = 11 Teachers including Head Teacher.</p> <p>The LG is Compliant.</p>	4
<p>LG has substantively recruited all primary school teachers where there is a wage bill provision</p> <p>Maximum 6 for this performance measure</p>	<p>• Evidence that the LG has filled the structure for primary teachers with a wage bill provision</p> <p>o If 100%: score 6</p> <p>o If 80 - 99%: score 3</p> <p>o If below 80%: score 0</p>	<p>The LG has a Ceiling of 924 Teachers and a Wage bill provision of UGX 7,127,952,000. However only 849 Teachers have been recruited. This is (849/924=91.8%).</p> <p>The LG falls in the range of 80-99% hence scoring 3. The LG is fairly compliant.</p>	3

<p>LG has substantively recruited all positions of school inspectors as per staff structure, where there is a wage bill provision.</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has substantively filled all positions of school inspectors as per staff structure, where there is a wage bill provision: score 6</li> </ul>	<p>The LG has a structure of 3 School inspectors. During the FY 2018/19, they filled the 2 Vacant positions in June 2019. The process started when the LG placed an advert in New Vision of 3/4/2019, KDSC/19/08, and finally recruited the 2 Inspectors on 28/6/2018, Ref: KBG/D/HRM/156/2 letter from CAO following a directive from DSC Minute No. 8 (e /2019 (10).</p> <p>The LG is compliant.</p>	6
<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> <li>Primary Teachers: score 2</li> </ul>	<p>The LG submitted a Teacher (Education Assistant) Recruitment Plan on 29/11/2017 to HRM, with a request of 33 Teachers, subsequently an advertisement was placed in New Vision of 30/4/2018, KDSC/17/09. The 33 Teachers were appointed by DSC on 10th January 2019 under min. DSC/11(D) 2018.</p> <p>The LG is Compliant.</p>	2
<p>The LG Education department has submitted a recruitment plan covering primary teachers and school inspectors to HRM for the current FY.</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the LG Education department has submitted a recruitment plan to HRM for the current FY to fill positions of</p> <ul style="list-style-type: none"> <li>School Inspectors: score 2</li> </ul>	<p>The LG submitted an Inspector of Schools Recruitment Plan on 29/11/2017 to HRM, with a request of 2 Inspector of Schools, subsequently an advertisement was placed in New Vision of 4/3/2019, KDSC/19/08. The 2 Inspector of Schools were appointed by DSC on 28th June 2019 under min. DSC Minute No. 8(e)/2019 (11).</p> <p>The LG is Compliant.</p>	2
Monitoring and Inspection			
<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> <li>100% school inspectors: score 3</li> </ul>	<p>There was evidence that the Buliro Augustine, Senior Inspector of Schools (2/07/2019) and Mulima Stephen, Inspector of Schools (30/06/2019) had been appraised at the time of assessment as per their personnel files and appraisal reports reviewed. The third Inspector of Schools Wasswa Godfrey had just been appointed 28th June 2019 (Ref DSC Min 8 e 2019) not yet due for appraisal.</p>	3

<p>The LG Education department has conducted performance appraisal for school inspectors and ensured that performance appraisal for all primary school head teachers is conducted during the previous FY.</p> <p>Maximum 6 for this performance measure</p>	<p>Evidence that the LG Education department has ensured that all head teachers are appraised and has appraised all school inspectors during the previous FY</p> <ul style="list-style-type: none"> <li>• Primary school head teachers <ul style="list-style-type: none"> <li>o 90 - 100%: score 3</li> <li>o 70% and 89%: score 2</li> <li>o Below 70%: score 0</li> </ul> </li> </ul>	<p>There was evidence that 9 out of the 10 (90%) sampled head teachers of schools had been appraised at the time of the assessment as per their appraisal reports reviewed. The sampled school head teachers were; Kiboga DAS ( Not appraised), Ssinde P/S ( 17/12/2018), Katoma P/S ( 18/12/2018), Kambugu P/S ( 14/12/2018), Bwezigoolo P/S ( 7/12/2018), Nsanje P/S ( 7/12/2018), St Peter Kabongo P/S ( 7/12/2018), Bamusuuta P/S ( 9/12/2018), St Mary's Nabinene P/S ( 31/12/2018) and Nsala P/S ( 30/11/2018).</p>	3
<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has communicated all guidelines, policies, circulars issued by the national level in the previous FY to schools: score 1</li> </ul>	<p>The LG received the following Guidelines during the FY 2018/19 and communicated them to the schools. The Guidelines were:</p> <ol style="list-style-type: none"> <li>1: Buying of Examination Circular 12 of 2019, dated 13/3/2019 from PS MOES. 46 Schools out of 87 received it.</li> <li>2: Teacher Online Registration from MOES, dated 31/5/2019. 48 schools out of 87 received it.</li> <li>3: Environmental Friendly School Compound from NEMA, 15 copies received by the LG were all given to the schools.</li> <li>4: Budgeting &amp; Implementation from PS, MOES, dated May 2019. 67 Schools out of 87 received it.</li> </ol> <p>From the following five sampled schools:</p> <p>Kiboga DAS P/S, Kiboga St. Andrews P/S, Katoma P/S</p> <p>Kirinda Consultant P/S and Gogonya P/S, all the above Circulars were received.</p> <p>The LG was Compliant.</p>	1
<p>The LG Education Department has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to schools</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has held meetings with primary school head teachers and among others explained and sensitised on the guidelines, policies, circulars issued by the national level: score 2</li> </ul>	<p>The LG held meetings with the Head Teachers to discuss the guidelines during the following meetings:</p> <ol style="list-style-type: none"> <li>1: Letter dated 16/5/2019, Ref: EDU/212/2 and under Min 06/EDU-HT, Explanations and Dissemination of Circular and guidance on Environmental Management in schools, sanitation and Hygiene.</li> <li>2; Min 07/EDU/HT, General Sanitation for Girls and Boys with disability (PWDS) in Primary Schools</li> <li>3: Min 08/EDU/HT, School Management Committee Meetings and Minutes.</li> <li>4: Min 03/HT/EDU, on 8/2/ 2019, Gender Guidelines.</li> <li>5: Min 03/HT/10/18/EDU, on 29/10/2018, School Sanitation and Hygiene and National Sexuality Education Framework</li> <li>6: Min 06/21/06/2019, on 21/06/2019, Guidelines for Online Teacher Registration and Budgeting and Implementation.</li> </ol> <p>The LG is Compliant.</p>	2



<p>The LG Education Department has effectively inspected all registered primary schools<sup>2</sup></p> <p>Maximum 12 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all licenced or registered schools have been inspected at least once per term and reports produced:</li> <li>o 100% - score 12</li> <li>o 90 to 99% - score 10</li> <li>o 80 to 89% - score 8</li> <li>o 70 to 79% - score 6</li> <li>o 60 to 69% - score 3</li> <li>o 50 to 59 % score 1</li> <li>o Below 50% score 0.</li> </ul>	<p>The LG had the following statistics from inspection reports: The LG has 87 Public Schools.</p> <p>Term 1, Report dated 11/4 2019, 81 out of 87 Public schools were inspected.</p> <p>Term 2, Report dated 5/8/2019, 82 out of 87 Public Schools were inspected.</p> <p>Term 3, Report dated 26/9/2018, 80 out of 87 Public schools were inspected. This works out as 243 Inspections out of Maximum 261, which is 93% on Public Schools.</p> <p>The LG also has 21 Registered Private Primary Schools.</p> <p>Term 1, Report dated 11/4/2019, 10 out of 21 were inspected.</p> <p>Term 2, Report dated 5/8/2019, 18 out of 21 were inspected.</p> <p>Term 3, Report dated 26/9/2018, 9 out of 21 were inspected. This works out as 37 inspections out of maximum 63, which is 59% on Private Schools.</p> <p>On combining all the schools during the FY, you get 280 Inspections out of maximum of 324, which is 86%. Therefore the LG performed in the range of 80 to 89% which is a score of 8 marks.</p>	8
<p>LG Education department has discussed the results/reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the Education department has discussed school inspection reports and used reports to make recommendations for corrective actions during the previous FY: score 4</li> </ul>	<p>The LG Education department discussed the Inspection reports on the following dates:</p> <p>Term 1: On 26/4/2019, under Min 4/EDU/26/2019.</p> <p>Term 2: On 19/8/2019 under Min 5/EDU/19/2019.</p> <p>Term 3: On 12/10/2018 under Min 4/EDU/12/2019.</p> <p>In the above meetings several recommendations were made for corrective action.</p> <p>LG is Compliant.</p>	4
<p>LG Education department has discussed the results/reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department has submitted school inspection reports to the Directorate of Education Standards (DES) in the Ministry of Education and Sports (MoES): Score 2</li> </ul>	<p>The LG Education department submitted school inspection reports to the DES on the following dates and the reports were Acknowledged by Directorate of Education Standards (DES).</p> <p>Term 1: date acknowledged 18/4/2018.</p> <p>Term 2: date acknowledged 19/8/2019</p> <p>Term 3: date acknowledged 4/7/2019.</p> <p>The LG was compliant.</p>	2

<p>LG Education department has discussed the results/reports of school inspections, used them to make recommendations for corrective actions and followed recommendations</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the inspection recommendations are followed-up: score 4.</li> </ul>	<p>From the sampled schools below, the Education department provided recommendations from the Inspection reports:</p> <p>Katoma P/S:</p> <p>The Head Teacher to Improve Teacher supervision.</p> <p>The Head Teacher to conduct staff meetings in the first week of the term.</p> <p>Teachers to prepare Lesson Plans.</p> <p>Senior Woman to be more proactive to emerging situations and challenges.</p> <p>St Andrews Kiboga:</p> <p>Head teacher was advised to provide more sanitary pads to the girls.</p> <p>HT advised to provide alternative changing Uniforms in instances where the Girls in their menstruation period spoil their Uniforms.</p> <p>To improve on usage of UPE Funds.</p> <p>Kiboga DAS P/S:</p> <p>Improvement of sanitation and Hygiene around the school.</p> <p>All the above recommendations were written in the Schools records books and the status of implementation was also recorded.</p>	4
<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has submitted accurate/consistent data: <ul style="list-style-type: none"> <li>List of schools which are consistent with both EMIS reports and PBS: score 5</li> </ul> </li> </ul>	<p>The LGs list of schools totalling to 87, submitted by DEO to CAO on 18/9/2018, letter ref: ED/154/1, was consistent with the number generated by PBS- Draft Performance Contract report for the year 2018/19.</p> <p>LG Compliant</p>	5
<p>The LG Education department has submitted accurate/consistent reports/date for school lists and enrolment as per formats provided by MoES</p> <p>Maximum 10 for this performance measure</p>	<p>Evidence that the LG has submitted accurate/consistent data:</p> <ul style="list-style-type: none"> <li>Enrolment data for all schools which is consistent with EMIS report and PBS: score 5</li> </ul>	<p>The LGs school's enrolment totalling 26,847 students, submitted by DEO to CAO on 1/1/2019, letter ref: ED/154/1, was consistent with the number generated by PBS- Draft Performance Contract report for the year 2018/19.</p> <p>LG Compliant</p>	5
<p>Governance, oversight, transparency and accountability</p>			

<p>The LG committee responsible for education met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the council committee responsible for education met and discussed service delivery issues including inspection, performance assessment results, LG PAC reports etc. during the previous FY: score 2</li> </ul>	<p>The sector committee responsible for education met and discussed service delivery issues. This was confirmed by minutes of Education and Community Development Services Committee meeting held on 31/07/2018 under Min.03/KBG/SOC/07/18: Performance reports for departments; Reactions (a) The chairperson wished to access the staff list know whether most critical positions in education had been filled; (b) Hon. Nakimuli noted that Kiboga LG performance report was not the best for FY2018/2019 and that improvements should be expected.</p> <p>Also, a meeting dated 11th December 2018, under Min.04/KBG/SOC/12/18: Department performance reports; under Education: Land initially registered under Bukomero Polytechnic was given to Bukomero Technical Institute.</p>	2
<p>The LG committee responsible for education met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the education sector committee has presented issues that require approval to Council: score 2</li> </ul>	<p>There was evidence that the education sector committee presented issues that required approval to Council. This was confirmed by minutes of Council meeting dated 20/08/2018 under Min.05/KBG/DLC/08/18(1): Committee Business: Motion Seeking for adoption of recommendations for social services committee, moved by chairperson and was seconded Female Youth Councillor.</p>	2
<p>Primary schools in a LG have functional SMCs</p> <p>Maximum 5 for this performance measure</p>	<p>Evidence that all primary schools have functional SMCs (established, meetings held, discussions of budget and resource issues and submission of reports to DEO/ MEO)</p> <ul style="list-style-type: none"> <li>100% schools: score 5</li> <li>80 to 99% schools: score 3</li> <li>Below 80 % schools: score 0</li> </ul>	<p>From the Five sampled schools, I can confirm that they all have SMCs and they held the 3 Mandatory meetings on the following dates respectively for Term 1, Term 2 &amp; Term 3.</p> <ol style="list-style-type: none"> <li>Kiboga DAS P/S: 8/3/2019, 5/7/2019 &amp; 8/9/2018.</li> <li>St Andrews Koboga: 28/2/2019, 27/6/2019 &amp; 12/10/2018.</li> <li>Kirinda Consultant: 19/5/2019, 4/7/2019 &amp; 5/10/2018.</li> <li>Katoma P/S: 4/5/2019, 20/6/2019 &amp; 4/10/2018.</li> <li>Gogonya P/S: 14/2/2019, 12/6/2019 &amp; 21/9/2018.</li> </ol> <p>The LG was compliant.</p>	5
<p>The LG has publicised all schools receiving non-wage recurrent grants</p> <p>Maximum 3 for this performance measure</p>	<p>Evidence that the LG has publicised all schools receiving non-wage recurrent grants e.g. through posting on public notice boards: score 3</p>	<p>The LG publicised on the main Noticeboard on (4/6/2018), Education Department Notice Board and all the sampled schools, had displayed on their Notice Boards all Non- Wage Grants that they received during the FY per term for public viewing.</p> <p>The LG was compliant.</p>	3
Procurement and contract management			

<p>The LG Education department has submitted input into the LG procurement plan, complete with all technical requirements, to the Procurement Unit that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the sector has submitted procurement input to Procurement Unit that covers all investment items in the approved Sector annual work plan and budget on time by April 30: score 4</li> </ul>	<p>The Education Sector submitted the “User Department and Procurement Plan for Suppliers, Works, Non Consultancy and Consultancy Services” for FY 2019/20 to PDU. This was received by the Head of PDU on 24/4/2019.</p> <p>This submission was on time as it was before April 30.</p> <p>The LG was Compliant.</p>	4
Financial management and reporting			
<p>The LG Education department has certified and initiated payment for supplies on time</p> <p>Maximum 3 for this performance measure</p>	<p>Evidence that the LG Education departments timely (as per contract) certified and recommended suppliers for payment: score 3.</p>	<p>The education department certified and recommended payments to suppliers on time. A sample of 5 payments showed the following:</p> <ol style="list-style-type: none"> <li>1. Kaleta Construction Ltd submitted a request of UGX 427,745,790 for construction of Katoma seed secondary school in Kibiga sub county on 31/5/2019, The District Education Officer (DEO) certified and recommended payment to the supplier on 6/6/2019, and was paid on 16/6/2019, payment voucher no 24065442, 6 days;</li> <li>2. Kahora Technical Services Ltd submitted a request of UGX 27,387,800 for supply of 110 desks to Kiboga, St andrews and Nakasozi and Nakasengere primary school on 10/6/2019, The DEO certified and recommended payment to the supplier on 13/6/2019, and was paid on 26/6/2019, payment voucher no 24309507, 3 days;</li> <li>3. Karki Builders and Engineers Ltd submitted a request of UGX 84,962,360 for construction of 2 class room blocks at Kiboga primary school in Kiboga sub county on 6/6/2019. The DEO certified and recommended payment to the supplier on 7/6/2019, and was paid on 26/6/2019, payment voucher no 24065460, 1 day;</li> <li>4. Kamugo Technical Services Ltd submitted a request of UGX 22,607,030 for construction of latrine at Kasega primary school in Kapeke sub county on 14/1/2019. The DEO certified and recommended payment to the supplier on 23/1/ 2019, and was paid on 29/3/2019, payment voucher no 2208494, 9 days; and</li> <li>5. Kahora Technical Services Ltd submitted a request of UGX 22,207,080 for construction of VIP latrine at Kyeitalya primary school in Bukomero sub county on 2/4/2019, The DEO certified and recommended payment to the supplier on 24/4/2019, and was paid on 23/5/2019, payment voucher no 23027875, 1 day.</li> </ol>	3
<p>The LG Education department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the department submitted the annual performance report for the previous FY (with availability of all four quarterly reports) to the Planner by 15th of July for consolidation: score 4</li> </ul>	<p>There was evidence that the education department submitted to the planner the annual and quarterly performance reports for the previous FY for consolidation as follows: Quarter 1 on 11/10/2018, Quarter 2 on 9/01/2019, Quarter 3 on 12/04/2019; and Quarter 4 on 3/07/2019.</p> <p>The evidence availed shows that the Quarter four (4) report was submitted as required before the deadline of 15th July.</p>	4

<p>LG Education has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</li> <li>o If sector has no audit query score 4</li> <li>o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 2</li> <li>o If all queries are not responded to score 0</li> </ul>	<p>The education department did provide to the internal audit department the status of implementation of all audit findings in the FY 2018/19. The 2 issues were poor record keeping at Kakibwa and Luswa primary schools and un accounted for funds of UGX 1,017,000. These were responded to by the DEO on letter ref EDU/103/1, dated 7/2/2019.</p>	<p>2</p>
<p>Social and environmental safeguards</p>			
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department in consultation with the gender focal person has disseminated guidelines on how senior women/men teachers should provide guidance to girls and boys to handle hygiene, reproductive health, life skills, etc.: Score 2</li> </ul>	<p>On 8/2/2019 and during the Teachers Meeting under Min 03/HT/EDUC, the Guidelines on How Senior women / men should provide guidance to girls and boys to handle hygiene, were disseminated.</p> <p>The LG is Compliant.</p>	<p>2</p>
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that LG Education department in collaboration with gender department have issued and explained guidelines on how to manage sanitation for girls and PWDs in primary schools: score 2</li> </ul>	<p>On 16/5/2019, letter ref: EDU212/2 and subsequent Head Teachers meeting under Min 07/EDU/HT, the Guidelines on General Sanitation for Girls and Boys with Disability (PWDS) in primary schools was disseminated and discussed.</p> <p>The LG was compliant.</p>	<p>2</p>
<p>LG Education Department has disseminated and promoted adherence to gender guidelines</p> <p>Maximum 5 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the School Management Committee meets the guideline on gender composition: score 1</li> </ul>	<p>From the Sampled schools named below, the Management Committee met the guideline on gender Composition, i.e. Women/ Men.</p> <p>Kiboga DAS P/S: 3/6, Kiboga St Andrews P/S: 2/6, Katoma P/S: 2/6, Kirinda Consultants P/S: 3/6 and lastly Gogonya P/S: 2/6. They all met the minimum of at least 2 Women per Committee.</p> <p>(The Education (Pre-Primary, Primary &amp; Post Primary) ACT 2008, Second Schedule, Part II, 3(a).)</p> <p>The LG was Compliant.</p>	<p>1</p>

<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG Education department in collaboration with Environment department has issued guidelines on environmental management (tree planting, waste management, formation of environmental clubs and environment education etc.): score 1:</li> </ul>	<p>On 11/5/2019, the District Inspector of Schools wrote to all Head Teachers: "Reminder on Environmental Management, Safety &amp; Security in Schools. In the same letter matters to do with tree planting, waste management, formation of environmental clubs and environmental Education were re-emphasised.</p> <p>The LG was compliant.</p>	<p>1</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all school infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 1</li> </ul>	<p>The LG did not provide evidence that all schools infrastructure projects were screened before they were approved for Construction.</p> <p>The LG not Compliant</p>	<p>0</p>
<p>LG Education department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• The environmental officer and community development officer have visited the sites to checked whether the mitigation plans are complied with: Score 1</li> </ul>	<p>Whereas there was evidence of Inspection Site reports from the Environment officer prepared on 13/5/2019, no evidence was presented from the CDO for Site inspection, at the time of Assessment.</p> <p>The LG not Compliant</p>	<p>0</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Human resource planning and management			
<p>LG has substantively recruited primary health care workers with a wage bill provision from PHC wage</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that LG has filled the structure for primary health care with a wage bill provision from PHC wage for the current FY</p> <ul style="list-style-type: none"> <li>• More than 80% filled: score 8</li> <li>• 60 – 80% - score 4</li> <li>• Less than 60% filled: score 0</li> </ul>	<p>The Local Government health department (LG) had filled 81% (150 out of 186) health care workers positions in the approved structure with a wage bill provision from PHC wage for the current Financial year (FY).</p>	8
<p>The LG Health department has submitted a comprehensive recruitment plan for primary health care workers to the HRM department</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that Health department has submitted a comprehensive recruitment plan/request to HRM for the current FY, covering the vacant positions of primary health care workers: score 6</p>	<p>The LG had submitted a comprehensive recruitment plan to the Human Resources Management (HRM) unit dated 9th February 2019. The recruitment plan covered all 29 vacant positions that were catered for by the wage bill.</p>	6
<p>The LG Health department has conducted performance appraisal for Health Centre IVs and Hospital In-charge and ensured performance appraisals for HC III and II in-charges are conducted</p> <p>Maximum 8 points for this performance measure</p>	<p>Evidence that the all health facilities in-charges have been appraised during the previous FY:</p> <ul style="list-style-type: none"> <li>o 100%: score 8</li> <li>o 70 – 99%: score 4</li> <li>o Below 70%: score 0</li> </ul>	<p>There was evidence that 8 out of the 10 ( 80%) sampled In-charges of the Health centres had been appraised at the time of assessment; Kyayimba HC II ( 24/07/2019), Katwe HC III ( 9/07/2019), Nyamiringa HC III (5/07/2019), Muwanga HC III ( 3/07/2019), Kambugu HC III ( 26/07/2019), Bukomero HC IV ( 9/07/2019), Kikwatambogo HC II (30/06/2019), Kwizera Valence HC ( Not appraised) and Lwamata HC II ( Not appraised) and Kyamanyonji HC II (17/07/2019).</p>	4

<p>The Local Government Health department has deployed health workers across health facilities and in accordance with the staff lists submitted together with the budget in the current FY.</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG Health department has deployed health workers in line with the lists submitted with the budget for the current FY, and if not provided justification for deviations: score 4</li> </ul>	<p>The LG had deployed health workers across health facilities in accordance with the staff lists submitted together with the budget in the current FY since the numbers and cadres on both lists were the same. The sampled health facilities including; Bukomero HCIV had 47 staff, Muwanga HCIII had 15 staff, Lwamata HCIII had 16 staff.</p>	4
Monitoring and Supervision			
<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO has communicated all guidelines, policies, circulars issued by the national level in the previous FY to health facilities: score 3</li> </ul>	<p>The District Health Officer (DHO) had disseminated the “Sector Grant and Budget guidelines 2019/2020” that had been prioritized by the Ministry of Health (MoH) and copies of the guidelines were found at Bukomero HCIV, Muwanga HCIII, and Lwamata HCIII.</p>	3
<p>The DHO/MHO has effectively communicated and explained guidelines, policies, circulars issued by the national level in the previous FY to health facilities</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO has held meetings with health facility in- charges and among others explained the guidelines, policies, circulars issued by the national level: score 3</li> </ul>	<p>The DHO held a meeting with health facility in- charges and among others explained the provisions of the sector grant and budget guidelines for local governments that had been issued by the MoH as per Min 6/June/2019 held on 28th June 2019.</p>	3
<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has supervised 100% of HC IVs and district hospitals (including PNFs receiving PHC grant) at least once in a quarter: score 3</p>	<p>The District Health Team (DHT) had supervised 100% of HCIVs and District hospital (Bukomero HCIV and Kiboga Hospital) as per dates of support supervision indicated below:</p> <p>In quarter 1, Bukomero HCIV was supervised on 6th September 2018 while Kiboga Hospital was visited on 27th September 2018;</p> <p>In quarter 2, Bukomero HCIV was supervised on 6th December 2018 and Kiboga Hospital was supervised on 18th December 2018;</p> <p>In quarter 3, Bukomero HCIV was supervised on 5th January 2019 and Kiboga Hospital was supervised on 29th March 2019; and</p> <p>In quarter 4, Bukomero HCIV was supervised on 23rd 2019 while Kiboga Hospital was supervised on 21st May 2019 and 24th June 2019.</p>	3



<p>The LG Health Department has effectively provided support supervision to district health services</p> <p>Maximum 6 points for this performance measure</p>	<p>Evidence that DHT/MHT has ensured that HSD has supervised lower level health facilities within the previous FY:</p> <ul style="list-style-type: none"> <li>• If 100% supervised: score 3</li> <li>• 80 - 99% of the health facilities: score 2</li> <li>• 60% - 79% of the health facilities: score 1</li> <li>• Less than 60% of the health facilities: score 0</li> </ul>	<p>The DHT ensured that Bukomero Health Sub District (HSD) had supervised 100% of lower level health facilities within the previous FY as noted in the supervision reports. The supervisions were made as reflected below:</p> <ol style="list-style-type: none"> <li>1. In Quarter 1, Lwamata HCIII was supervised on 13th September 2018, Nabwendo HCIII was visited on 12th September 2018 and Muwanga HCIII on 12th September 2018;</li> <li>2. In quarter 2, Muwanga was supervised on 28th November 2018, Nabwendo HCIII on 23rd November 2018 and Lwamata HCIII on 27th December 2018;</li> <li>3. In quarter 3, the three facilities were supervised on 10th April 2019; and</li> <li>4. In quarter 4, the same three facilities were supervised on 4th July 2019.</li> </ol> <p>The records in the supervision books at the health facilities also reflected supervisions by the HSD on the same dates.</p>	<p>3</p>
<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all the 4 quarterly reports have been discussed and used to make recommendations (in each quarter) for corrective actions during the previous FY: score 4</li> </ul>	<p>The LG Health department discussed the results / reports of the support supervision and monitoring visits and used them to make recommendations for corrective actions as shown below:</p> <ol style="list-style-type: none"> <li>1. In the quarter four DHT meeting held on 28th June 2019 under minute 6/EDHT/28/6/2019, issues from support supervision such as limited use of uniforms by male nurses and lack of actionable points in HUMC minutes were discussed;</li> <li>2. In quarter three DHT meeting under minute 7/EDHT/30/3/2019 of the DHT, lack of discussion of finance and performance in the HUMC minutes and taking leave by workers before approval at Kiboga Hospital, were discussed;</li> <li>3. In quarter two DHT meeting, staff absenteeism and late submission of accountability were discussed under agenda item number seven; and</li> <li>4. In quarter one meeting minute 8/EDHT/9/2/2018, poor management of medicines on stock cards and staff leave without approval were discussed.</li> </ol>	<p>4</p>
<p>The LG Health department (including HSDs) have discussed the results/reports of the support supervision and monitoring visits, used them to make recommendations for corrective actions and followed up</p> <p>Maximum 10 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the recommendations are followed up and specific activities undertaken for correction: score 6</li> </ul>	<p>The DHT did not follow up on recommendations or undertake specific activities for correction, The minutes for all the quarters available did not reflect follow up of recommendations or action points made.</p>	<p>0</p>

<p>The LG Health department has submitted accurate/consistent reports/data for health facility lists receiving PHC funding as per formats provided by MoH</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has submitted accurate/consistent data regarding: <ul style="list-style-type: none"> <li>List of health facilities receiving PHC funding, which are consistent with both HMIS reports and PBS: score 10</li> </ul> </li> </ul>	<p>The LG Health department submitted accurate / consistent reports / data regarding health facilities that received PHC funding and those that reported. All the 22 health facilities listed in the performance contract were similar to those submitting Health Management Information System (HMIS) 105.</p>	<p>10</p>
<p>Governance, oversight, transparency and accountability</p>			
<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the LG committee responsible for health met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports etc. during the previous FY: score 2</li> </ul>	<p>The LG committee responsible for health met and discussed service delivery issues including supervision reports. This was evidenced by the Health Committee meeting held on 31/07/2018 under Min.03/KBG/SOC/07/18(c): Presentation of both quarter 3 and quarter 4 reports for the department. Issues discussed: (b) Hon. Kyomya noted that thirteen million (13m) was balance/retention fees for latrine construction at Lwamata health center III. He wanted clarity on the amount contributed by Lwamata town council. Also, meeting dated 11/12/2018 under Min.04/KBG/SOC/12/18(a) Health: The DHO presented sector report for quarter 2 as per details: 1) The sector received UGX2,560,049,841= and the following breakdown was made: Wage – UGX973,018,614=; Hospital development – UGX133,333,333=; Non-wage – PHC40,664,334= and Sector development – 182,731,742; among others.</p> <p>Challenges noted by committee included:</p> <ul style="list-style-type: none"> <li>High levels of organized absenteeism in health facilities was affecting health delivery; and</li> <li>The ambulance at Bukomero HCIV was too old and kept breaking down thus, attracting high costs for maintenance.</li> </ul>	<p>2</p>
<p>The LG committee responsible for health met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the health sector committee has presented issues that require approval to Council: score 2</li> </ul>	<p>The health committee presented issues that required approval to Council. This was evidenced by meeting held on 27/03/2019 under Min.05/KBG/DLC/03/19(e): Motion Seeking presentation and approval of committee recommendations – moved by the Chairperson of social services committee. (a) The Hon. Speaker noted that the issue of long standing UMEME bill for Kiboga hospital and acquisition of land for the planned upgrading of Bulaga HCII to HCIII were noted for Council resolution. The motion was seconded by the Secretary for Health, gender and community-based services.</p>	<p>2</p>

<p>The Health Unit Management Committees and Hospital Board are operational/functioning</p> <p>Maximum 6 points</p>	<p>Evidence that health facilities and Hospitals have functional HUMCs/Boards (established, meetings held and discussions of budget and resource issues):</p> <ul style="list-style-type: none"> <li>• If 100% of randomly sampled facilities: score 6</li> <li>• If 80-99 %: score 4</li> <li>• If 70-79 %: score 2</li> <li>• If less than 70%: score 0</li> </ul>	<p>There was evidence of fairly functional HUMC in the sampled health facilities (50%, 50%, 75%). Average 58.3%.</p> <ol style="list-style-type: none"> <li>1. Bukomero HCIV HUMC held only two mandatory quarterly meetings on 20th December 2018 for quarter two and 12th June 2019 for quarter four (50%). Meetings that were meant for quarters one and three were held outside the respective end dates on 3rd October 2018 and 4th April 2019 respectively;</li> <li>2. Muwanga HCIII HUMC held only two mandatory quarterly meetings on 24th September 2018 for quarter one and 21st December 2018 for quarter two (50%). Meetings that were meant for quarters three and four were held after the end dates on 18th April 2019 and 4th July 2019 respectively; and</li> <li>3. Lwamata HCIII HUMC held three mandatory quarterly meeting (75%) on 26th September 2018 for quarter one, on 10th January 2019 for quarter three and 5th April 2019 for quarter 4. There was no evidence of meeting in quarters two.</li> </ol>	<p>0</p>
<p>The LG has publicised all health facilities receiving PHC non-wage recurrent grants</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has publicised all health facilities receiving PHC non-wage recurrent grants e.g. through posting on public notice boards: score 4</li> </ul>	<p>The LG had publicized all 22 health facilities that received PHC non- wage recurrent grants. The list for quarter 1 was signed by the Chief Administrative Officer (CAO) on 02/08/2019 was displayed health department notice board.</p>	<p>4</p>
<p>Procurement and contract management</p>			
<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has submitted input to procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time by April 30 for the current FY: score 2</li> </ul>	<p>The health department had submitted a procurement plan to the Procurement and Disposal Unit (PDU) on 26th April 2019.</p>	<p>2</p>
<p>The LG Health department has submitted input to procurement plan and requests, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that LG Health department submitted procurement request form (Form PP5) to the PDU by 1st Quarter of the current FY: score 2.</li> </ul>	<p>The health department had submitted procurement request form PP1 to PDU dated 26th April 2019. The following projects were listed on PP form 1 ;</p> <ol style="list-style-type: none"> <li>1. Upgrading of one health center level II to level III;</li> <li>2. Procurement of lined up pit latrines;</li> <li>3. Supply of stationary and photocopying;</li> <li>4. Supply of spares and repair of motor vehicle/generator and;</li> <li>5. Supply of fuel, lubricants and oil.</li> </ol>	<p>2</p>

<p>The LG Health department has certified and initiated payment for supplies on time</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DHO/ MHO (as per contract) certified and recommended suppliers timely for payment: score 4.</li> </ul>	<p>The health department certified and recommended payments to suppliers on time. The 5 sampled payment vouchers showed the following:</p> <ol style="list-style-type: none"> <li>Gilah Construction and Supplies Ltd submitted a request of UGX 105,578,215 for construction and upgrade of Bulaga health center ii to grade iii on 23/5/2019, the District Health Officer (DHO) certified and recommended the payment to the supplier on 30/5/2019 and was paid on 20/6/2019, payment voucher no 24065445, 7 days;</li> <li>Kamugo Technical Services Ltd submitted a request of UGX 46, 706,760 for fencing of Bulaga health center iii on 6/5/2019, the DHO certified and recommended the payment to the supplier on 30/5/2019 and was paid on 25/6/2019, payment voucher no 24169410, 24 days;</li> <li>Semakula Contractors Ltd submitted a request of UGX 26,448,709 for renovation of a latrine and general ward at Bukomero health centre iv on 28/5/2019, the DHO certified and recommended the payment to the supplier on 6/6/2019 and was paid on 20/6/2019, payment voucher no 24065513, 9 days;</li> <li>Semakula Contractors Ltd submitted a request of UGX 24,077,546 for construction of a latrine and a shower room at Bukomero health centre iv staff quarters on 26/3/2019, the DHO certified and recommended the payment to the supplier on 29/3/2019 and was paid on 18/4/2019, payment voucher no 22698896, 3 days; and</li> <li>PAL-Global engineering Ltd submitted a request of UGX 12,483,390 for renovation of Kiboga main hospital lagoon on 21/10/2018, the DHO certified and recommended the payment to the supplier on 2/11/2018 and was paid on 11/1/2019, payment voucher no 21231293, 11 days.</li> </ol>	<p>4</p>
<p>Financial management and reporting</p>			
<p>The LG Health department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 4 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 4</li> </ul>	<p>The evidence availed showed that the Quarter four (4) report was submitted later than the required date of 15th July. Below shows the dates when the Health department submitted the annual and quarterly performance reports for the previous FY for consolidation to the District Planner:</p> <p>Quarter 1 on 20/11/2018;</p> <p>Quarter 2 on 28/01/2019;</p> <p>Quarter 3 on 17/05/2019; and</p> <p>Quarter 4 on 29/07/2019.</p>	<p>0</p>

<p>LG Health department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</p> <ul style="list-style-type: none"> <li>• If sector has no audit query: Score 4</li> <li>• If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: Score 2 points</li> <li>• If all queries are not responded to Score 0</li> </ul>	<p>The health department provided information to the internal audit on the status of implementation of all the 4 audit findings on Letter dated 10/2/2019 ref KBG/Health signed by the Ag DHO. The 4 issues addressed were: Outstanding trade creditors worth UGX 133 million utility bills for Kiboga hospital; drug management problems; Staff attendance; and inadequacy of staff at Bukomera health center.</p>	<p>2</p>
<p>Social and environmental safeguards</p>			
<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>• Evidence that Health Unit Management Committee (HUMC) meet the gender composition as per guidelines (i.e. minimum 30 % women: score 2</li> </ul>	<p>All the three sampled health facilities (100%) met the 30% female composition as reflected below:</p> <ol style="list-style-type: none"> <li>1. Kiboga Hospital Hospital board had five females (45%) of the 11 members,</li> <li>2. Bukomero HCIV HUMC had three females (38%) of eight members</li> <li>3. Lwamata HCIII HUMC had four women (50%) of eight members.</li> <li>4. Kyanamuyonjo HCIII had three women (33.3%) and six men and</li> <li>5. Muwanga HCIII had three women (37.5%) and five men.</li> </ol>	<p>2</p>
<p>Compliance with gender composition of HUMC and promotion of gender sensitive sanitation in health facilities.</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>• Evidence that the LG has issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women: score 2.</li> </ul>	<p>The LG had not issued guidelines on how to manage sanitation in health facilities including separating facilities for men and women since Bukomero HCIV, Muwanga HCIII and Lwamata HCIII had not received them.</p>	<p>0</p>
<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that all health facility infrastructure projects are screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks are identified, the forms include mitigation actions: Score 2</li> </ul>	<p>All health facility infrastructure projects were screened before approval for construction using the checklist for screening of projects in the budget guidelines and where risks were identified, the forms included mitigation measures. A screening form dated 18th October 2018 was available and covered construction of a five stance pit latrine at Kibo staff quarters.</p>	<p>2</p>

<p>LG Health department has ensured that guidelines on environmental management are disseminated and complied with</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>The environmental officer and community development officer have visited the sites to check whether the mitigation plans are complied with: Score 2</li> </ul>	<p>The Environmental Officer and Community Development Officer did not monitor the site to check whether the mitigation plan was being complied with since a related report was not available at the time of the assessment.</p>	<p>0</p>
<p>The LG Health department has issued guidelines on medical waste management</p> <p>Maximum 4 points</p>	<ul style="list-style-type: none"> <li>Evidence that the LG has issued guidelines on medical waste management, including guidelines (e.g. sanitation charts, posters, etc.) for construction of facilities for medical waste disposal: score 4.</li> </ul>	<p>The LG had issued guidelines on medical waste management, since posters on waste segregation were available in the OPD and laboratories at Bukomero HCIV, Lwamata HCIII and Kiboga Hospital.</p>	<p>4</p>

Summary of requirements	Definition of compliance	Compliance justification	Score
Planning, budgeting and execution			
<p>The DWO has targeted allocations to sub-counties with safe water coverage below the district average.</p> <p>Maximum score 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the district Water department has targeted sub-counties with safe water coverage below the district average in the budget for the current FY: <ul style="list-style-type: none"> <li>o If 100 % of the budget allocation for the current FY is allocated to S/Cs below average coverage: score 10</li> <li>o If 80-99%: Score 7</li> <li>o If 60-79: Score 4</li> <li>o If below 60 %: Score 0</li> </ul> </li> </ul>	<p>Kiboga district has a safe water coverage of 74% according to the Kiboga District Safe Water Coverage data.</p> <p>Out of the 8 sub-counties in the district, 4 Sub-counties of Bukomero TC (19%), Ddwaniro (67%), Kapeke (60%), Kiboga TC (66%); are below the District average.</p> <p>As evidenced in the AWP of the current FY received by the CAO on 26th July 2019 and the MoWE on 31th July 2019, a total of US\$169,800,000 was budgeted for water facilities.</p> <p>The whole (100%) of the budget has targeted only two sub-counties of Kapeke and Ddwaniro which are below the district average.</p>	10
<p>The district Water department has implemented budgeted water projects in the targeted sub-counties (i.e. sub-counties with safe water coverage below the district average)</p> <p>Maximum 15 points for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the district Water department has implemented budgeted water projects in the targeted sub-counties with safe water coverage below the district average in the previous FY. <ul style="list-style-type: none"> <li>o If 100 % of the water projects are implemented in the targeted S/Cs: Score 15</li> <li>o If 80-99%: Score 10</li> <li>o If 60-79: Score 5</li> <li>o If below 60 %: Score 0</li> </ul> </li> </ul>	<p>As per the Annual Work Plan for the previous FY that was submitted to the CAO ON 18th June 2018 and MoWE on 9th July 2018, the district average for safe water coverage was 73% at the start of FY 2018/19.</p> <p>In the FY 2018/19, only one water project was budgeted for and subsequently implemented (Construction and completion of Solar powered piped water supply system) in Kiboga Sub-county which was above the district average of safe water coverage (95%).</p> <p>Therefore, since no planned water project had targeted sub-counties below district average of safe water coverage; none had to be implemented thereof.</p> <p>PS: The District deserved the 15 marks because the indicator wants to see if targeted projects in sub-counties with low water coverage were implemented. Since in this case no project had been targeted in any of these sub-counties, we cannot penalize them for not implementing what they did not plan. The indicator is assessing implementation of planned projects; not the targeting.</p>	15
Monitoring and Supervision			
<p>The district Water department carries out monthly monitoring of project investments in the sector</p> <p>Maximum 15 points for this performance measure</p>	<p>Evidence that the district Water department has monitored each of WSS facilities at least annually.</p> <ul style="list-style-type: none"> <li>• If more than 95% of the WSS facilities monitored: score 15</li> <li>• 80% - 95% of the WSS facilities monitored: score 10</li> <li>• 70 - 79%: score 7</li> <li>• 60% - 69% monitored: score 5</li> <li>• 50% - 59%: score 3</li> <li>• Less than 50% of WSS facilities monitored: score 0</li> </ul>	<p>As per the Monitoring Report prepared and submitted to the CAO by the DWO dated 30th July 2019, it contained one filled Form 1 for the only implemented water project of Kambuğu piped water system.</p> <p>In addition, it contained all Form 4s for all water sources in the district which confirmed that all the old water sources had been monitored.</p>	15

<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the district has submitted accurate/consistent data for the current FY: Score 5</li> </ul>	<p>From the MIS reports from MoWE, the following data were established:</p> <ul style="list-style-type: none"> <li>88 Protected springs;</li> <li>159 Shallow wells;</li> <li>145 Deep boreholes;</li> <li>112 Rainwater Harvesting Tanks;</li> <li>7 Valley Tanks;</li> <li>6 Dams;</li> <li>117 Tap Stands;</li> </ul> <p>However, the DWO did not provide performance contract for the current FY so as to obtain the lists of all water facilities in the district by the end of the FY 2018/19. Therefore, evidence of consistency could not be confirmed.</p>	0
<p>The district Water department has submitted accurate/consistent reports/ data lists of water facilities as per formats provided by MoWE</p> <p>Maximum 10 for this performance measure</p>	<ul style="list-style-type: none"> <li>List of water facility which are consistent in both sector MIS reports and PBS: score 5</li> </ul>	<p>The water facilities listed in the Annual Progress Report provided by the DWO reflected 1 Solar Scheme for piped water systems was completed.</p> <p>This was consistent with the information in the Quarter 4 PBS named Vote: 525 Kiboga District FY 2018/19; Output 098184.</p>	5
Procurement and contract management			
<p>The district Water department has submitted input for district's procurement plan, complete with all technical requirements, to PDU that cover all items in the approved Sector annual work plan and budget</p> <p>Maximum 4 for this performance measure</p>	<p>Evidence that the sector has submitted input for the district procurement plan to PDU that cover all investment items in the approved Sector annual work plan and budget on time (by April 30): score 4</p>	<p>From the DWO, it was established that a list of procurement requisitions for:</p> <ul style="list-style-type: none"> <li>Drilling and construction of 6 deep boreholes;</li> <li>Siting and drilling supervision;</li> <li>Casting and installation of 6 boreholes;</li> <li>Rehabilitation of 5 boreholes;</li> <li>Fuel;</li> </ul> <p>was submitted to the PDU on April 25th, 2019, which was before the deadline of April 30th, 2019.</p>	4
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If the contract manager prepared a contract management plan and conducted monthly site visits for the different WSS infrastructure projects as per the contract management plan: score 2</li> </ul>	<p>An appointment letter appointing Mr. Moses Walakira as the contract manager for Kambugu Solar Driven Piped Water Scheme Phase 11, dated 15th August 2018 was availed.</p> <p>Monitoring reports for the Kambugu piped water Scheme dated 25th January 2019, 14th December 2018, 20th November 2018 prepared by DWO were also availed.</p>	2



<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If water and sanitation facilities constructed as per design(s): score 2</li> </ul>	<p>The only WWS project implemented in the previous FY was visited and the project was found to be implemented as per design.</p>	<p>2</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If contractor handed over all completed WSS facilities: score 2</li> </ul>	<p>A handover report for Construction of Kambugu Solar Driven Piped water scheme under contract number KIBO525/WRKS/18-19/00002 by Ferest Investments (U) Ltd was seen to have been received by the DWO on 11-02-2019.</p>	<p>2</p>
<p>The district has appointed Contract Manager and has effectively managed the WSS contracts</p> <p>Maximum 8 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If DWO appropriately certified all WSS projects and prepared and filed completion reports: score 2</li> </ul>	<p>In Certificate No.2 issued by the DWO to Ferest Investments (U) Ltd on 14th March 2019 and authorized by the CAO on 18th March 2019 for completion of the Kambugu Piped water scheme; it can be evidenced that the DWO certified the project and filed a completion report</p>	<p>2</p>

<p>The district Water department has certified and initiated payment for works and supplies on time</p> <p>Maximum 3 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the DWOs timely (as per contract) certified and recommended suppliers for payment: score 3 points</li> </ul>	<p>The water department certified and recommended payments to suppliers on time. The 5 payment vouchers sampled showed the following below:</p> <ol style="list-style-type: none"> <li>Semakula Contractors Ltd submitted a request of UGX 1,888,000 for the retention on construction of 4 boreholes in Namuddu in Kapeke sub county and Nakasagazi in Kibiga sub county on 17/9/2018. The District Water Officer( DWO) certified and recommended the payment to the supplier on 20/9/2018, and it was paid on 4/2/2019, payment voucher 216999681, 3 days;</li> <li>Galex Technical Services Ltd submitted a request of UGX 1,499,700 for the supply of spare parts for vehicle LG 0091/20 on 18/11/2018. The DWO certified and recommended the payment to the supplier on 19/11/2018, and it was paid on 21/12/2018, payment voucher 20821734, 1 day;</li> <li>Ferest investments Ltd submitted a request of UGX 159,541,900 for the construction of solar driven piped water supply at Kambu town council on 10/12/2018. The DWO certified and recommended the payment to the supplier on 17/12/2018, and it was paid on 4 /2/2019, payment voucher 21699729, 7 days;</li> <li>City tyres Ltd submitted a request of UGX 2,297,700 for the supply of tires for the DWO's car registration number LG 0091 on 9/1/2019,The DWO certified and recommended the payment to the supplier on 10/1/2019, and it was paid on 24 /1/2019, payment voucher 21487964, 1 day; and</li> <li>Shell malindi Ltd submitted a request of UGX 2,944,962 for the supply of fuel for the DWO's car registration number LG 0091 on 12/6/2019,The DWO certified and recommended the payment to the supplier on 12/6/2019, and it was paid on 19/6/2019, payment voucher 24065517, 1 day.</li> </ol>	<p>3</p>
<p>Financial management and reporting</p>			
<p>The district Water department has submitted annual reports (including all quarterly reports) in time to the Planning Unit</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that the department submitted the annual performance report for the previous FY (including all four quarterly reports) to the Planner by mid-July for consolidation: score 5</li> </ul>	<p>The evidence availed showed that the Water department submitted to the planner the annual and quarterly performance reports for the previous FY for consolidation later than the required date of 15th July as shown below:</p> <p>Quarter 1 on 18/10/2018;</p> <p>Quarter 2 on 18/01/2019;</p> <p>Quarter 3 on 26/04/2019; and</p> <p>Quarter 4 on 22/07/2019.</p>	<p>0</p>

<p>The District Water Department has acted on Internal Audit recommendation (if any)</p> <p>Maximum 5 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year</li> <li>o If sector has no audit query score 5</li> <li>o If the sector has provided information to the internal audit on the status of implementation of all audit findings for the previous financial year: score 3</li> </ul> <p>If queries are not responded to score 0</p>	<p>The LG had no audit queries in the financial year 2018/19.</p>	<p>5</p>
<p>Governance, oversight, transparency and accountability</p>			
<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the council committee responsible for water met and discussed service delivery issues including supervision reports, performance assessment results, LG PAC reports and submissions from the District Water and Sanitation Coordination Committee (DWSCC) etc. during the previous FY: score 3</li> </ul>	<p>The LG committee responsible for water met and discussed service delivery issues including supervision reports. This was evidenced by committee meeting held on 24th January 2019, under Min.04/KBG/TECH/01/19: (b) Water: The District Water Officer presented the work plan for FY2019/2020 – Physical outputs (construction of six boreholes and rehabilitation of five boreholes).</p> <p>Also, a meeting held on 14th December 2018, under Min.04/KBG/TECH/12/18: Performance reports; (b) Water section: During the second quarter 2018/19 the sector received UGX169,829,503, that is 66% for the development projects. Achievements registered included:</p> <ul style="list-style-type: none"> <li>- Construction works for Kambugu piped water scheme -were on going;</li> <li>- Hand pump mechanics were trained (12 in number); and</li> <li>- One regional sanitation meeting was held on 13th – 14th December 2018, and 15 districts attended.</li> </ul>	<p>3</p>
<p>The district committee responsible for water met, discussed service delivery issues and presented issues that require approval to Council</p> <p>Maximum 6 for this performance measure</p>	<ul style="list-style-type: none"> <li>• Evidence that the water sector committee has presented issues that require approval to Council: score 3</li> </ul>	<p>The water sector committee presented issues that required approval to Council. This was confirmed by Minutes of Council meeting dated 14/5/2019 under Min.5/KBG/DLC/05/19: Motion seeking for presentation and consideration of works and technical services committee – Moved by the chairperson technical services committee. The budget was a clear reflection of activities which were detailed in the approved work plan. The motion was seconded by the Male Councilor Bukomero Subcounty who requested the house to approve the committee recommendations. The recurrent revenue of UGX311,917,000= was broken down into:</p> <ul style="list-style-type: none"> <li>- District conditional grants, wage- UGX32,911,000=;</li> <li>- District conditional grants, non-wage- UGX1,068,000=;</li> <li>- Locally raised revenue UGX2,091,000=;</li> <li>- Sector conditional grants – non-wage- UGX223,200,000=</li> <li>- Transitional development grant – UGX19,802,000</li> </ul>	<p>3</p>

<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>The AWP, budget and the Water Development grant releases and expenditures have been displayed on the district notice boards as per the PPDA Act and discussed at advocacy meetings: score 2.</li> </ul>	<p>Water grant releases for the FY 2019/20, stamped and signed by the DWO were displayed on the Notice Board.</p> <p>The AWP and Budget dated 28th June 2019 were displayed on the notice board as well as required by the PPDA Act.</p>	2
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>All WSS projects are clearly labelled indicating the name of the project, date of construction, the contractor and source of funding: score 2</li> </ul>	<p>The only implemented project in the FY 2018/19 was labelled as shown below:</p> <p>Project: Completion of Solar Driven Water Supply System at Kambu T/C</p> <p>Funding: DWSCG, F/Y 2018/2019</p> <p>Contractor: Ferest Investments Ltd</p> <p>Supervisor: District Water Supply</p> <p>Contract Sum: 236,122,425</p>	2
<p>The district Water department has shared information widely to the public to enhance transparency</p> <p>Maximum 6 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Information on tenders and contract awards (indicating contractor name /contract and contract sum) displayed on the District notice boards: score 2</li> </ul>	<p>Contract award to MSR Technologies (U) Ltd for the Drilling of 6 boreholes, stamped and signed by the CAO on 10th July 2019, was displayed on the district notice board for the public to view.</p>	2
<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If communities apply for water/public sanitation facilities as per the sector critical requirements (including community contributions) for the current FY: score 1</li> </ul>	<p>Evidence of community application files and minutes of community meetings was availed. Three Water and Sanitation projects were sampled from the two targeted sub-counties as seen below:</p> <ol style="list-style-type: none"> <li>Mr. Magoba God, on 29/09/2019 for rehabilitation of Deep Borehole of Kindeke LC1, Kapeke Sub-County;</li> <li>Mr. Twagyiramungu Sperito, on 10/10/2019 for Deep Borehole of Namukuku LC1, Ddwaniro Sub-county;</li> <li>Mr. Kamasa Patrick, on 08/10/2019 for Deep Borehole of Kyamukweka LC1, Kapeke Sub-county.</li> </ol>	1

<p>Participation of communities in WSS programmes</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Water and Sanitation Committees that are functioning evidenced by either: i) collection of O&amp;M funds, ii) carrying out preventive maintenance and minor repairs, iii) facility fenced/protected, or iv) they have an M&amp;E plan for the previous FY: score 2</li> </ul> <p>Note: One of parameters above is sufficient for the score.</p>	<p>From the Form 4s, evidence of collection of O&amp;M funds for some facilities was seen.</p> <p>The visited facility was properly fenced, protected and well kept.</p>	<p>2</p>
<p>Social and environmental safeguards</p>			
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that environmental screening (as per templates) for all projects and EIAs (where required) conducted for all WSS projects and reports are in place: score 2</li> </ul>	<p>An Environmental Screening report dated 20/12/2017 on the proposed site for Construction of Solar Driven Piped Water System at Kambugu Trading Centre prepared by the District Environment Officer clearly stating the negative environmental impacts identified was available.</p> <p>In addition, an EIA report for the project site prepared on 13/04/2018 by the District Environmental Officer detailing key environmental impact findings and recommendations was also available.</p>	<p>2</p>
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that there has been follow up support provided in case of unacceptable environmental concerns in the past FY: score 1</li> </ul>	<p>The Environmental Screening Report seen clearly stated the mitigation measures for the negative impacts identified during the screening.</p>	<p>1</p>
<p>The LG Water department has devised strategies for environmental conservation and management</p> <p>Maximum 4 points for this performance measure</p>	<ul style="list-style-type: none"> <li>Evidence that construction and supervision contracts have clause on environmental protection: score 1</li> </ul>	<p>From the contract agreement made between Kiboga DLG and Ferest Investments (U) Ltd for Construction of the Solar Driven Piped Water System, no clause was found catering for Environmental Concerns.</p>	<p>0</p>

<p>The district Water department has promoted gender equity in WSC composition.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If at least 50% WSCs are women and at least one occupying a key position (chairperson, secretary or Treasurer) as per the sector critical requirements: score 3</li> </ul>	<p>Five WSCs were sampled from the reviewed software progress reports and lists of WSCs, the composition of women was found to be below 50% although each WSC had at least a woman occupying a key position as seen below:</p> <ul style="list-style-type: none"> <li>Kambugu, Piped Water Scheme –4 males, 2 females, 1 female key position;</li> <li>Nakiluri, Bukomero – 5 males, 4 females, 3 female key positions;</li> <li>Namuddu, Kapeke – 3 males, 3 females, 2 female key positions;</li> <li>Kirugwaala, Ddwaniro – 3 males, 4 females, 3 female key positions;</li> <li>Kyekumbya, Lwamata – 6 males, 1 female, no female key position.</li> </ul>	<p>0</p>
<p>Gender and special needs-sensitive sanitation facilities in public places/</p> <p>RGCs provided by the Water Department.</p> <p>Maximum 3 points for this performance measure</p>	<ul style="list-style-type: none"> <li>If public sanitation facilities have adequate access and separate stances for men, women and PWDs: score 3</li> </ul>	<p>There was no public sanitation facility project planned in the district in the last financial year. The District has exhausted all places that needed sanitation facilities and there was no need for further investment in sanitation projects.</p>	<p>3</p>